

PUBLIC NOTICE

Notice is hereby given that the Tooele City Council will meet in a Business Meeting on Wednesday, June 19, 2024 at approximately 7:00 p.m. or immediately following the RDA meeting. The meeting will be held in the Tooele City Hall Council Chambers, located at 90 North Main Street, Tooele, Utah. The complete public notice is posted on the Utah Public Notice Website www.utah.gov, the Tooele City Website www.tooelecitey.gov, and at Tooele City Hall. To request a copy of the public notice or for additional inquiries please contact Michelle Pitt, City Recorder at (435)843-2111 or michellep@tooelecitey.gov.

*We encourage you to join the City Council meeting electronically by visiting the **Tooele City YouTube Channel**, at <https://www.youtube.com/@tooelecitey> or by going to YouTube.com and searching "Tooele City Channel". If you are attending electronically and would like to submit a comment for the public comment period or for a public hearing item, please email cmpubliccomment@tooelecitey.gov anytime up until the start of the meeting. Emails will be read at the designated points in the meeting.*

AGENDA

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment Period**
4. **Public Hearing and Motion on Ordinance 2024-12** An Ordinance of the Tooele City Council Adopting a Compensation Schedule for Fiscal Year 2024-2025
Presented by Kami Perkins, Human Resources Director
5. **Public Hearing and Motion on Resolution 2024-53** A Resolution of the Tooele City Council Approving Budget Amendments for Fiscal Year 2023-2024
Presented by Shannon Wimmer, Finance Director
6. **Resolution 2024-54** A Resolution of the Tooele City Council Adopting the Certified Tax Rate for Fiscal Year 2024-2025
Presented by Shannon Wimmer, Finance Director
7. **Public Hearing and Motion on Resolution 2024-55** A Resolution of the Tooele City Council Adopting a Final Budget for Tooele City for Fiscal Year 2024-2025
Presented by Shannon Wimmer, Finance Director
8. **Ordinance 2024-13** An Ordinance of Tooele City Amending the Tooele City Personnel Policies and Procedures Manual
Presented by Kami Perkins, Human Resources Director
9. **Resolution 2024-38** A Resolution of the Tooele City Council Consenting to the Mayor's Updated Administrative Policy for the Tooele City Volunteer Fire Department
Presented by Kami Perkins, Human Resources Director

10. **Resolution 2024-33** A Resolution of the Tooele City Council Consenting to the Payment of a Retention Bonus to School Resource Officers (SROs) Assigned on a Regular Full-Time Basis to a School for the 2024-2025 School Year
Presented by Kami Perkins, Human Resources Director
11. **Resolution 2024-27** A Resolution of the Tooele City Council Declaring that Tooele City, After July 1, 2024, Will Pick up and Pay a Portion of the Increased Amount of the Required Employee Contributions for all Tooele City Employees who are Members of the Utah State Retirement Tier II Public Safety and Firefighter Contributory Retirement Plan and Includes Provisions Relating to the Employer Pick-Up
Presented by Kami Perkins, Human Resources Director
12. **Ordinance 2024-20** An Ordinance of Tooele City Amending Tooele City Code Section 10-3-27 Regarding Vehicle Storage in the Public Rights-of-Way
Presented by Adrian Day, Police Chief
13. **Resolution 2024-51** A Resolution of the Tooele City Council Adopting a Legislative Policy Regarding Public Comments in Public Meetings, Applicable to the Public Comment Period and Public Hearings
Presented by Roger Baker, City Attorney
14. **A Resolution of the Tooele City Council Authorizing Payment of a Fee in Lieu of Water Rights Conveyance for Perry Commercial Center**
Presented by John Perez, Economic Development Director
15. **Resolution 2024-52** A Resolution of the Tooele City Council Approving Insurance Coverage for Insurance Period 2024-2025
Presented by Michelle Pitt, City Recorder
16. **Invoices & Purchase Orders**
Presented by Michelle Pitt, City Recorder
17. **Minutes**
 - ~June 5, 2024 Work Meeting
 - ~June 5, 2024 Business Meeting
18. **Adjourn**

Michelle Y. Pitt, Tooele City Recorder

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations should notify Michelle Y. Pitt, Tooele City Recorder, at 435-843-2111 or michellep@tooelecity.gov, prior to the meeting.

TOOELE CITY CORPORATION

ORDINANCE 2024-12

AN ORDINANCE OF THE TOOELE CITY COUNCIL ADOPTING A COMPENSATION SCHEDULE FOR FISCAL YEAR 2024-2025.

WHEREAS, Senate Bill 91 of the 2024 Utah Legislature, effective May 1, 2024, amended ordinance and public hearing requirements for fixing elective and statutory officer compensation, adopting a compensation schedule, and increasing executive municipal officer compensation; and,

WHEREAS, Utah Code §10-3-818(1) states that "The elective and statutory officers of municipalities shall receive the compensation for their services that the governing body fixes by ordinance adopting compensation or compensation schedules enacted after public hearing," and Tooele City's governing body is the City Council; and,

WHEREAS, Utah Code §10-3-818(2) provides that "Before a governing body may adopt a final budget...that includes a compensation increase for an executive municipal officer, the governing body" shall hold a public hearing noticed at least seven days prior to the hearing, and that the hearing be separate from, and precede, the budget public hearing; and,

WHEREAS, the term "executive municipal officer" in Utah Code §10-3-818 is defined to mean the city manager or chief administrative officer, assistant city manager or assistant chief administrative officer, city attorney, city department heads, and the chief assistant or chief deputy to department heads; and,

WHEREAS, Tooele City, pursuant to its enacted Personnel Policies & Procedures Manual ("Policy Manual"), finds and understands that the elected Mayor under Tooele City's charter and council-mayor forms of government, while potentially being included in the definition of "executive municipal officer," is nonetheless an elected official and, therefore, is appropriately governed by the Elected Officials' Compensation & Allowances provisions of the Policy Manual (see Tooele City Charter Section 2-02, Tooele City Code Chapter 1-6, and Policy Manual §4B3 and §9H); and,

WHEREAS, Tooele City, pursuant to its enacted Policy Manual, finds and understands that "head or chief of a city...department or division" provision of UCA §10-3-818 refers to the Directors of the Administration Departments (including the City Attorney) appointed by the Mayor with the consent of the City Council, exempt from FLSA overtime and other provisions, and not enjoying merit protections in their positions (see Charter Section 2-06, TCC §1-6-4(2), Policy Manual §4B4 and §9G), and this Ordinance will use the UCA §10-3-818 term "executive municipal officers" to mean, and to be used in the stead of, the terms Department Heads, Department Directors, and Appointed Officials; and,

WHEREAS, Tooele City, pursuant to its enacted Policy Manual, finds and understands that Tooele City does not have chief assistant and chief deputy to department head positions, as in larger cities, and that existing assistant positions are not mayoral appointments, “are classified as Regular status employees...and are not considered as appointed employees” or executive municipal officers (Policy Manual §4B4c) (see also TCC §1-6-4(2)); and,

WHEREAS, Tooele City Code §1-5-11(1) provides that “The council shall, by resolution in June of each municipal election year, fix the compensation per term of any and all Tooele City officers to be elected”; and,

WHEREAS, Tooele City Code §1-5-11(2) provides that “The council shall adopt a salary schedule for all Tooele City employees with each fiscal year’s budget”; and,

WHEREAS, the Policy Manual contains the policies, procedures, and processes to be used in the administration of City personnel matters, including compensation and benefits as well as Policy Manual amendments; and,

WHEREAS, Policy Manual Section 9 delineates the policies and procedures for the City’s administration of compensation of Tooele City employees including, but not limited to:

- Assigning positions to a salary grade on the Tooele City Salary Schedule which includes established fiscal controls via minimum and maximum rates of pay for each salary grade;
- Assigning employee steps within the salary grade upon hire or promotion;
- Awarding a step increase in pay for completion of an orientation period, and annual merit increases for employees who have received the required score on their most recent performance evaluation;
- Adjusting compensation for Cost of Living (COLA) or other adjustments made to the approved Salary Schedule;
- Awarding a \$500 Tenured Service Performance Bonus payment to employees who are at the maximum of their position’s salary range and ineligible for further increases;
- Complying with the Fair Labor Standards Act (FLSA) and the City’s administration of compensation for FLSA exempt employees;
- Payment of stipends at rates approved with the fiscal year budget;
- Calculating and paying severance pay for appointed employees; and,
- Etc.

WHEREAS, compensation for executive municipal officer compensation proposed in the fiscal year 2025 budget continues to align with the Policy Manual and the proposed Tooele City Salary Schedule (compensation schedule) for fiscal year 2025; and,

WHEREAS, other Sections of the Policy Manual provide for benefits, paid leave accrual, leave cash-outs upon termination, sick leave buy-backs for eligible employees,

etc., and any revisions require approval of the City Council through amendments to the Policy Manual; and,

WHEREAS, the Policy Manual, Salary Schedule, City Budget, and this Ordinance anticipate and budget for the increased compensation of each city employee, including executive municipal officers, and the public hearing conducted regarding, and prior to, this Ordinance satisfies the requirements of Utah Code §10-3-818 for the fiscal year's compensation, including compensation increases; and,

WHEREAS, on June 19, 2024, the City Council convened a duly-noticed public hearing, prior to and separate from the budget public hearing, satisfying the requirements of UCA §10-3-818:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the Tooele City Salary Schedule (compensation schedule) for fiscal year 2024-2025 (Exhibit A) is hereby adopted and includes all anticipated compensation increases for executive municipal officers of Tooele City Corporation (for comparison, see also the compensation schedule for fiscal year 2023-2024, attached as Exhibit B).

BE IT FURTHER RESOLVED that, following the public hearing, approval of this Ordinance shall satisfy the resolution requirement of TCC §1-5-11 and the requirements of UCA §10-3-818.

This Ordinance shall become effective retroactive to the first pay period of the fiscal year 2025 budget, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Ordinance is passed by the Tooele City Council this _____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form: _____
Roger Evans Baker, City Attorney


EXHIBIT A

**Tooele City Salary Schedule
for Fiscal Year 2024-2025**

and

**Executive Municipal Officer Position
Salary Grades
for Fiscal Year 2024-2025**

GENERAL SALARY SCHEDULE - Revised: 06/25/2023 for FYE 6/2024

STEPS	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
1	HOURLY	12.71	12.90	13.09	13.29	13.49	13.69	13.90	14.11	14.32	14.53	14.75											1
2	HOURLY	13.42	13.62	13.83	14.03	14.24	14.46	14.67	14.89	15.12	15.34	15.57											2
3	HOURLY	13.98	14.19	14.40	14.62	14.84	15.06	15.29	15.52	15.75	15.98	16.22											3
4	HOURLY	14.81	15.03	15.26	15.49	15.72	15.95	16.19	16.44	16.68	16.93	17.19											4
5	HOURLY	15.66	15.89	16.13	16.38	16.62	16.87	17.12	17.38	17.64	17.91	18.17											5
																							
6	HOURLY	16.38	16.66	16.94	17.23	17.52	17.82	18.12	18.43	18.74	19.06	19.39	19.72	20.05	20.39	20.74	21.09	21.45	21.82	22.19	22.56	22.95	6
7	HOURLY	17.19	17.48	17.78	18.08	18.39	18.70	19.02	19.34	19.67	20.01	20.35	20.69	21.04	21.40	21.77	22.14	22.51	22.89	23.28	23.68	24.08	7
8	HOURLY	18.06	18.37	18.68	19.00	19.32	19.65	19.98	20.32	20.67	21.02	21.38	21.74	22.11	22.48	22.87	23.26	23.65	24.05	24.46	24.88	25.30	8
9	HOURLY	18.97	19.29	19.62	19.95	20.29	20.64	20.99	21.35	21.71	22.08	22.45	22.83	23.22	23.62	24.02	24.43	24.84	25.27	25.69	26.13	26.58	9
10	HOURLY	19.95	20.29	20.63	20.98	21.34	21.70	22.07	22.45	22.83	23.22	23.61	24.01	24.42	24.84	25.26	25.69	26.13	26.57	27.02	27.48	27.95	10
11	HOURLY	21.09	21.45	21.81	22.18	22.56	22.94	23.33	23.73	24.13	24.55	24.96	25.39	25.82	26.26	26.70	27.16	27.62	28.09	28.57	29.05	29.55	11
12	HOURLY	22.42	22.80	23.19	23.58	23.98	24.39	24.81	25.23	25.66	26.09	26.54	26.99	27.45	27.91	28.39	28.87	29.36	29.86	30.37	30.88	31.41	12
13	HOURLY	23.27	23.67	24.07	24.48	24.89	25.32	25.75	26.18	26.63	27.08	27.54	28.01	28.49	28.97	29.46	29.96	30.47	30.99	31.52	32.05	32.60	13
14	HOURLY	24.68	25.10	25.53	25.96	26.40	26.85	27.31	27.77	28.24	28.72	29.21	29.71	30.21	30.73	31.25	31.78	32.32	32.87	33.43	34.00	34.58	14
15	ANNUAL	54,413	55,338	56,279	57,235	58,208	59,198	60,204	61,228	62,269	63,327	64,404	65,499	66,612	67,744	68,896	70,067	71,258	72,470	73,702	74,955	76,229	15
15	HOURLY	26.16	26.60	27.06	27.52	27.98	28.46	28.94	29.44	29.94	30.45	30.96	31.49	32.03	32.57	33.12	33.69	34.26	34.84	35.43	36.04	36.65	15
16	ANNUAL	57,678	58,659	59,656	60,670	61,702	62,751	63,817	64,902	66,006	67,128	68,269	69,429	70,610	71,810	73,031	74,272	75,535	76,819	78,125	79,453	80,804	16
16	HOURLY	27.73	28.20	28.68	29.17	29.66	30.17	30.68	31.20	31.73	32.27	32.82	33.38	33.95	34.52	35.11	35.71	36.31	36.93	37.56	38.20	38.85	16
17	ANNUAL	61,131	62,170	63,227	64,302	65,395	66,507	67,638	68,788	69,957	71,146	72,356	73,586	74,837	76,109	77,403	78,719	80,057	81,418	82,802	84,209	85,641	17
17	HOURLY	29.39	29.89	30.40	30.91	31.44	31.97	32.52	33.07	33.63	34.20	34.79	35.38	35.98	36.59	37.21	37.85	38.49	39.14	39.81	40.49	41.17	17
18	ANNUAL	64,792	65,893	67,014	68,153	69,311	70,490	71,688	72,907	74,146	75,407	76,689	77,992	79,318	80,667	82,038	83,433	84,851	86,293	87,760	89,252	90,770	18
18	HOURLY	31.15	31.68	32.22	32.77	33.32	33.89	34.47	35.05	35.65	36.25	36.87	37.50	38.13	38.78	39.44	40.11	40.79	41.49	42.19	42.91	43.64	18
19	ANNUAL	68,702	69,870	71,058	72,266	73,495	74,744	76,015	77,307	78,621	79,958	81,317	82,699	84,105	85,535	86,989	88,468	89,972	91,501	93,057	94,639	96,248	19
19	HOURLY	33.03	33.59	34.16	34.74	35.33	35.93	36.55	37.17	37.80	38.44	39.09	39.76	40.44	41.12	41.82	42.53	43.26	43.99	44.74	45.50	46.27	19
20	ANNUAL	72,800	74,038	75,296	76,576	77,878	79,202	80,548	81,918	83,310	84,727	86,167	87,632	89,122	90,637	92,177	93,744	95,338	96,959	98,607	100,284	101,988	20
20	HOURLY	35.00	35.60	36.20	36.82	37.44	38.08	38.73	39.38	40.05	40.73	41.43	42.13	42.85	43.58	44.32	45.07	45.84	46.61	47.41	48.21	49.03	20
21	ANNUAL	78,645	79,982	81,341	82,724	84,131	85,561	87,015	88,495	89,999	91,529	93,085	94,667	96,277	97,913	99,578	101,271	102,992	104,743	106,524	108,335	110,177	21
21	HOURLY	37.81	38.45	39.11	39.77	40.45	41.13	41.83	42.55	43.27	44.00	44.75	45.51	46.29	47.07	47.87	48.69	49.52	50.36	51.21	52.08	52.97	21

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
22	ANNUAL	84,947	86,391	87,860	89,354	90,873	92,417	93,989	95,586	97,211	98,864	100,545	102,254	103,992	105,760	107,558	109,386	111,246	113,137	115,060	117,017	119,006	22
22	HOURLY	40.84	41.53	42.24	42.96	43.69	44.43	45.19	45.95	46.74	47.53	48.34	49.16	50.00	50.85	51.71	52.59	53.48	54.39	55.32	56.26	57.21	22
23	ANNUAL	91,728	93,287	94,873	96,486	98,126	99,795	101,491	103,216	104,971	106,756	108,570	110,416	112,293	114,202	116,144	118,118	120,126	122,168	124,245	126,357	128,505	23
23	HOURLY	44.10	44.85	45.61	46.39	47.18	47.98	48.79	49.62	50.47	51.32	52.20	53.08	53.99	54.90	55.84	56.79	57.75	58.73	59.73	60.75	61.78	23
24	ANNUAL	99,070	100,755	102,467	104,209	105,981	107,783	109,615	111,478	113,373	115,301	117,261	119,254	121,282	123,344	125,440	127,573	129,742	131,947	134,190	136,472	138,792	24
24	HOURLY	47.63	48.44	49.26	50.10	50.95	51.82	52.70	53.60	54.51	55.43	56.38	57.33	58.31	59.30	60.31	61.33	62.38	63.44	64.51	65.61	66.73	24
25	ANNUAL	113,922	115,858	117,828	119,831	121,868	123,940	126,047	128,190	130,369	132,585	134,839	137,131	139,463	141,833	144,245	146,697	149,191	151,727	154,306	156,929	159,597	25
25	HOURLY	54.77	55.70	56.65	57.61	58.59	59.59	60.60	61.63	62.68	63.74	64.83	65.93	67.05	68.19	69.35	70.53	71.73	72.95	74.19	75.45	76.73	25
NOS	SALARIED	Salary TBD with FY Budget Process																				NOS	

Note: This schedule rounds to the nearest penny. Due to rounding, some rates will be +/- the stated %. Due to rounding stated annual may be slightly off.
Annual is calculated by multiplying the number of hours worked per week X 52 X hourly rate of pay.

POLICE OFFICER SALARY SCHEDULE - Revised: 06/26/2022 for FYE 6/2023

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
			2%	2%	2%	2%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.0%	1.0%	1.0%	1.0%		
PO50	Cadet	24.00																					PO50	
	ANNUAL	52,416																						
PO51	PO I	28.00	28.56																				PO51	
	ANNUAL	61,152	62,375																					
PO52	PO II			30.64	31.25	31.88	32.36																PO52	
	ANNUAL			66,918	68,256	69,621	70,666	72,079	73,160	74,257														
PO53	Corporal/ PO III					36.48	37.03	37.58	38.15	38.72	39.30	39.89	40.49	41.09	41.71	42.34	42.97						PO53	
	ANNUAL					79,672	80,867	82,080	83,312	84,561	85,830	87,117	88,424	89,750	91,097	92,463	93,850							
PO54	Sergeant										42.40	43.04	43.68	44.34	45.00	45.68	46.36	47.06	47.53	48.00	48.48	48.97	PO54	
	ANNUAL										92,602	93,991	95,400	96,831	98,284	99,758	101,255	102,773	103,801	104,839	105,888	106,946		
PO55	Lieutenant												49.16	49.90	50.65	51.41	52.18	52.96	53.49	54.02	54.56	55.11	PO55	
	ANNUAL												107,365	108,976	110,611	112,270	113,954	115,663	116,820	117,988	119,168	120,359		
PO56	Captain														54.53	55.35	56.18	57.02	57.59	58.17	58.75	59.34	PO56	
	ANNUAL														119,094	120,880	122,693	124,534	125,779	127,037	128,307	129,590		
PO57	Chief*															60.49	61.40	62.32	63.25	63.89	64.52	65.17	65.82	PO57
	ANNUAL															132,110	134,092	136,103	138,145	139,526	140,921	142,331	143,754	



Note: This schedule rounds to the nearest penny. Due to rounding, some rates will be +/- the stated %. Due to rounding stated annual may be slightly off.
Annual is calculated by multiplying hourly rate X 2184 hours per year.



Executive Municipal Officer Position

Salary Grades


Fiscal Year 2024-2025

POSITION	SALARY GRADE
Director – Library	22
Director – Economic Development	22
Director – City Recorder/Purchasing Agent	22
Director – Human Resources/Treasurer	24
Director – Finance	24
Director – Community Development	24
Director – Parks & Recreation	24
Director – Public Works	24
Director – Information Technology	24
Chief – Fire	24
Chief – PSD/Police	PO57
Director – City Attorney	25

EXHIBIT B

Tooele City Salary Schedule for fiscal year 2023-2024

GENERAL SALARY SCHEDULE - Revised: 06/25/2023 for FYE 6/2024

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
1	HOURLY	12.71	12.90	13.09	13.29	13.49	13.69	13.90	14.11	14.32	14.53	14.75												1
2	HOURLY	13.42	13.62	13.83	14.03	14.24	14.46	14.67	14.89	15.12	15.34	15.57												2
3	HOURLY	13.98	14.19	14.40	14.62	14.84	15.06	15.29	15.52	15.75	15.98	16.22												3
4	HOURLY	14.81	15.03	15.26	15.49	15.72	15.95	16.19	16.44	16.68	16.93	17.19												4
5	HOURLY	15.66	15.89	16.13	16.38	16.62	16.87	17.12	17.38	17.64	17.91	18.17												5
																								
6	HOURLY	16.38	16.66	16.94	17.23	17.52	17.82	18.12	18.43	18.74	19.06	19.39	19.72	20.05	20.39	20.74	21.09	21.45	21.82	22.19	22.56	22.95	6	
7	HOURLY	17.19	17.48	17.78	18.08	18.39	18.70	19.02	19.34	19.67	20.01	20.35	20.69	21.04	21.40	21.77	22.14	22.51	22.89	23.28	23.68	24.08	7	
8	HOURLY	18.06	18.37	18.68	19.00	19.32	19.65	19.98	20.32	20.67	21.02	21.38	21.74	22.11	22.48	22.87	23.26	23.65	24.05	24.46	24.88	25.30	8	
9	HOURLY	18.97	19.29	19.62	19.95	20.29	20.64	20.99	21.35	21.71	22.08	22.45	22.83	23.22	23.62	24.02	24.43	24.84	25.27	25.69	26.13	26.58	9	
10	HOURLY	19.95	20.29	20.63	20.98	21.34	21.70	22.07	22.45	22.83	23.22	23.61	24.01	24.42	24.84	25.26	25.69	26.13	26.57	27.02	27.48	27.95	10	
11	HOURLY	21.09	21.45	21.81	22.18	22.56	22.94	23.33	23.73	24.13	24.55	24.96	25.39	25.82	26.26	26.70	27.16	27.62	28.09	28.57	29.05	29.55	11	
12	HOURLY	22.42	22.80	23.19	23.58	23.98	24.39	24.81	25.23	25.66	26.09	26.54	26.99	27.45	27.91	28.39	28.87	29.36	29.86	30.37	30.88	31.41	12	
13	HOURLY	23.27	23.67	24.07	24.48	24.89	25.32	25.75	26.18	26.63	27.08	27.54	28.01	28.49	28.97	29.46	29.96	30.47	30.99	31.52	32.05	32.60	13	
14	HOURLY	24.68	25.10	25.53	25.96	26.40	26.85	27.31	27.77	28.24	28.72	29.21	29.71	30.21	30.73	31.25	31.78	32.32	32.87	33.43	34.00	34.58	14	
15	ANNUAL	54,413	55,338	56,279	57,235	58,208	59,198	60,204	61,228	62,269	63,327	64,404	65,499	66,612	67,744	68,896	70,067	71,258	72,470	73,702	74,955	76,229	15	
15	HOURLY	26.16	26.60	27.06	27.52	27.98	28.46	28.94	29.44	29.94	30.45	30.96	31.49	32.03	32.57	33.12	33.69	34.26	34.84	35.43	36.04	36.65	15	
16	ANNUAL	57,678	58,659	59,656	60,670	61,702	62,751	63,817	64,902	66,006	67,128	68,269	69,429	70,610	71,810	73,031	74,272	75,535	76,819	78,125	79,453	80,804	16	
16	HOURLY	27.73	28.20	28.68	29.17	29.66	30.17	30.68	31.20	31.73	32.27	32.82	33.38	33.95	34.52	35.11	35.71	36.31	36.93	37.56	38.20	38.85	16	
17	ANNUAL	61,131	62,170	63,227	64,302	65,395	66,507	67,638	68,788	69,957	71,146	72,356	73,586	74,837	76,109	77,403	78,719	80,057	81,418	82,802	84,209	85,641	17	
17	HOURLY	29.39	29.89	30.40	30.91	31.44	31.97	32.52	33.07	33.63	34.20	34.79	35.38	35.98	36.59	37.21	37.85	38.49	39.14	39.81	40.49	41.17	17	
18	ANNUAL	64,792	65,893	67,014	68,153	69,311	70,490	71,688	72,907	74,146	75,407	76,689	77,992	79,318	80,667	82,038	83,433	84,851	86,283	87,760	89,252	90,770	18	
18	HOURLY	31.15	31.68	32.22	32.77	33.32	33.89	34.47	35.05	35.65	36.25	36.87	37.50	38.13	38.78	39.44	40.11	40.79	41.49	42.19	42.91	43.64	18	
19	ANNUAL	68,702	69,870	71,058	72,266	73,495	74,744	76,015	77,307	78,621	79,958	81,317	82,699	84,105	85,535	86,989	88,468	89,972	91,501	93,057	94,639	96,248	19	
19	HOURLY	33.03	33.59	34.16	34.74	35.33	35.93	36.55	37.17	37.80	38.44	39.09	39.76	40.44	41.12	41.82	42.53	43.26	43.99	44.74	45.50	46.27	19	
20	ANNUAL	72,800	74,038	75,296	76,576	77,878	79,202	80,548	81,918	83,310	84,727	86,167	87,632	89,122	90,637	92,177	93,744	95,338	96,959	98,607	100,284	101,988	20	
20	HOURLY	35.00	35.60	36.20	36.82	37.44	38.08	38.73	39.38	40.05	40.73	41.43	42.13	42.85	43.58	44.32	45.07	45.84	46.61	47.41	48.21	49.03	20	
21	ANNUAL	78,645	79,982	81,341	82,724	84,131	85,561	87,015	88,495	89,999	91,529	93,085	94,667	96,277	97,913	99,578	101,271	102,992	104,743	106,524	108,335	110,177	21	
21	HOURLY	37.81	38.45	39.11	39.77	40.45	41.13	41.83	42.55	43.27	44.00	44.75	45.51	46.29	47.07	47.87	48.69	49.52	50.36	51.21	52.08	52.97	21	

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
22	ANNUAL	84,947	86,391	87,860	89,354	90,873	92,417	93,989	95,586	97,211	98,864	100,545	102,254	103,992	105,760	107,558	109,386	111,246	113,137	115,060	117,017	119,006	22
22	HOURLY	40.84	41.53	42.24	42.96	43.69	44.43	45.19	45.95	46.74	47.53	48.34	49.16	50.00	50.85	51.71	52.59	53.48	54.39	55.32	56.26	57.21	22
23	ANNUAL	91,728	93,287	94,873	96,486	98,126	99,795	101,491	103,216	104,971	106,756	108,570	110,416	112,293	114,202	116,144	118,118	120,126	122,168	124,245	126,357	128,505	23
23	HOURLY	44.10	44.85	45.61	46.39	47.18	47.98	48.79	49.62	50.47	51.32	52.20	53.08	53.99	54.90	55.84	56.79	57.75	58.73	59.73	60.75	61.78	23
24	ANNUAL	99,070	100,755	102,467	104,209	105,981	107,783	109,615	111,478	113,373	115,301	117,261	119,254	121,282	123,344	125,440	127,573	129,742	131,947	134,190	136,472	138,792	24
24	HOURLY	47.63	48.44	49.26	50.10	50.95	51.82	52.70	53.60	54.51	55.43	56.38	57.33	58.31	59.30	60.31	61.33	62.38	63.44	64.51	65.61	66.73	24
25	ANNUAL	113,922	115,858	117,828	119,831	121,868	123,940	126,047	128,190	130,369	132,585	134,839	137,131	139,463	141,833	144,245	146,697	149,191	151,727	154,306	156,929	159,597	25
25	HOURLY	54.77	55.70	56.65	57.61	58.59	59.59	60.60	61.63	62.68	63.74	64.83	65.93	67.05	68.19	69.35	70.53	71.73	72.95	74.19	75.45	76.73	25
NOS	SALARIED	Salary TBD with FY Budget Process																				NOS	

Note: This schedule rounds to the nearest penny. Due to rounding, some rates will be +/- the stated %. Due to rounding stated annual may be slightly off.
Annual is calculated by multiplying the number of hours worked per week X 52 X hourly rate of pay.


POLICE OFFICER SALARY SCHEDULE - Revised: 06/26/2022 for FYE 6/2023

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
			2%	2%	2%	2%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%	1.0%	1.0%	1.0%	1.0%		
PO50	Cadet	24.00																					PO50	
	ANNUAL	52,416																						
PO51	PO I	28.00	28.56																				PO51	
	ANNUAL	61,152	62,375																					
PO52	PO II			30.64	31.25	31.88	32.36																PO52	
	ANNUAL			66,918	68,256	69,621	70,666	72,079	73,160	74,257														
PO53	Corporal/ PO III				36.48	37.03	37.58	38.15	38.72	39.30	39.89	40.49	41.09	41.71	42.34	42.97							PO53	
	ANNUAL				79,672	80,867	82,080	83,312	84,561	85,830	87,117	88,424	89,750	91,097	92,463	93,850								
PO54	Sergeant									42.40	43.04	43.68	44.34	45.00	45.68	46.36	47.06	47.53	48.00	48.48	48.97		PO54	
	ANNUAL									92,602	93,991	95,400	96,831	98,284	99,758	101,255	102,773	103,801	104,839	105,888	106,946			
PO55	Lieutenant												49.16	49.90	50.65	51.41	52.18	52.96	53.49	54.02	54.56	55.11	PO55	
	ANNUAL												107,385	108,976	110,611	112,270	113,954	115,663	116,820	117,988	119,168	120,359		
PO56	Captain														54.53	55.35	56.18	57.02	57.59	58.17	58.75	59.34	PO56	
	ANNUAL														119,094	120,880	122,693	124,534	125,779	127,037	128,307	129,590		
PO57	Chief*															60.49	61.40	62.32	63.25	63.89	64.52	65.17	65.82	PO57
	ANNUAL															132,110	134,092	136,103	138,145	139,526	140,921	142,331	143,754	



Note: This schedule rounds to the nearest penny. Due to rounding, some rates will be +/- the stated %. Due to rounding stated annual may be slightly off.
Annual is calculated by multiplying hourly rate X 2184 hours per year.

GENERAL SALARY SCHEDULE - Revised: 06/23/2024 for FYE 6/2025

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
1	HOURLY	13.37	13.64	13.91	14.19	14.47	14.76	15.06	15.36	15.67	15.98	16.30												1
2	HOURLY	14.12	14.40	14.69	14.98	15.28	15.59	15.90	16.22	16.54	16.87	17.21												2
3	HOURLY	14.71	15.00	15.30	15.61	15.92	16.24	16.57	16.90	17.24	17.58	17.93												3
4	HOURLY	15.58	15.89	16.21	16.53	16.86	17.20	17.55	17.90	18.25	18.62	18.99												4
5	HOURLY	16.47	16.80	17.14	17.48	17.83	18.18	18.55	18.92	19.30	19.68	20.08												5
																								
6	HOURLY	17.23	17.57	17.93	18.28	18.65	19.02	19.40	19.79	20.19	20.59	21.00	21.42	21.85	22.29	22.73	23.19	23.65	24.13	24.61	25.10	25.60	6	
7	HOURLY	18.08	18.44	18.81	19.19	19.57	19.96	20.36	20.77	21.18	21.61	22.04	22.48	22.93	23.39	23.86	24.33	24.82	25.32	25.82	26.34	26.87	7	
8	HOURLY	19.00	19.38	19.77	20.16	20.57	20.98	21.40	21.83	22.26	22.71	23.16	23.62	24.10	24.58	25.07	25.57	26.08	26.60	27.14	27.68	28.23	8	
9	HOURLY	19.96	20.36	20.77	21.18	21.61	22.04	22.48	22.93	23.39	23.85	24.33	24.82	25.31	25.82	26.34	26.86	27.40	27.95	28.51	29.08	29.66	9	
10	HOURLY	20.99	21.41	21.84	22.27	22.72	23.17	23.64	24.11	24.59	25.08	25.59	26.10	26.62	27.15	27.70	28.25	28.81	29.39	29.98	30.58	31.19	10	
11	HOURLY	22.19	22.63	23.09	23.55	24.02	24.50	24.99	25.49	26.00	26.52	27.05	27.59	28.14	28.71	29.28	29.86	30.46	31.07	31.69	32.33	32.97	11	
12	HOURLY	23.59	24.06	24.54	25.03	25.53	26.05	26.57	27.10	27.64	28.19	28.76	29.33	29.92	30.52	31.13	31.75	32.38	33.03	33.69	34.37	35.05	12	
13	HOURLY	24.48	24.97	25.47	25.98	26.50	27.03	27.57	28.12	28.68	29.26	29.84	30.44	31.05	31.67	32.30	32.95	33.61	34.28	34.96	35.66	36.38	13	
14	HOURLY	25.96	26.48	27.01	27.55	28.10	28.66	29.24	29.82	30.42	31.02	31.65	32.28	32.92	33.58	34.25	34.94	35.64	36.35	37.08	37.82	38.58	14	
15	HOURLY	27.52	28.07	28.63	29.20	29.79	30.38	30.99	31.61	32.24	32.89	33.55	34.22	34.90	35.60	36.31	37.04	37.78	38.53	39.31	40.09	40.89	15	
15	ANNUAL	57,242	58,386	59,554	60,745	61,960	63,199	64,463	65,753	67,068	68,409	69,777	71,173	72,596	74,048	75,529	77,040	78,580	80,152	81,755	83,390	85,058	15	
16	HOURLY	29.17	29.75	30.35	30.96	31.57	32.21	32.85	33.51	34.18	34.86	35.56	36.27	36.99	37.73	38.49	39.26	40.04	40.85	41.66	42.50	43.35	16	
16	ANNUAL	60,674	61,887	63,125	64,387	65,675	66,989	68,328	69,695	71,089	72,511	73,961	75,440	76,949	78,488	80,058	81,659	83,292	84,958	86,657	88,390	90,158	16	
17	HOURLY	30.92	31.54	32.17	32.81	33.47	34.14	34.82	35.52	36.23	36.95	37.69	38.45	39.21	40.00	40.80	41.61	42.45	43.30	44.16	45.04	45.95	17	
17	ANNUAL	64,314	65,600	66,912	68,250	69,615	71,007	72,428	73,876	75,354	76,861	78,398	79,966	81,565	83,196	84,860	86,558	88,289	90,055	91,856	93,693	95,567	17	
18	HOURLY	32.77	33.43	34.09	34.78	35.47	36.18	36.90	37.64	38.40	39.16	39.95	40.75	41.56	42.39	43.24	44.10	44.99	45.89	46.80	47.74	48.69	18	
18	ANNUAL	68,162	69,525	70,915	72,334	73,780	75,256	76,761	78,296	79,862	81,459	83,089	84,750	86,445	88,174	89,938	91,737	93,571	95,443	97,352	99,299	101,285	18	
19	HOURLY	34.75	35.45	36.15	36.88	37.61	38.37	39.13	39.92	40.72	41.53	42.36	43.21	44.07	44.95	45.85	46.77	47.70	48.66	49.63	50.62	51.64	19	
19	ANNUAL	72,280	73,726	75,200	76,704	78,238	79,803	81,399	83,027	84,688	86,381	88,109	89,871	91,669	93,502	95,372	97,279	99,225	101,209	103,234	105,298	107,404	19	
20	HOURLY	36.82	37.56	38.31	39.07	39.86	40.65	41.47	42.29	43.14	44.00	44.88	45.78	46.70	47.63	48.58	49.55	50.55	51.56	52.59	53.64	54.71	20	
20	ANNUAL	76,586	78,117	79,680	81,273	82,899	84,557	86,248	87,973	89,732	91,527	93,357	95,225	97,129	99,072	101,053	103,074	105,136	107,238	109,383	111,571	113,802	20	
21	HOURLY	39.78	40.58	41.39	42.21	43.06	43.92	44.80	45.69	46.61	47.54	48.49	49.46	50.45	51.46	52.49	53.54	54.61	55.70	56.82	57.95	59.11	21	
21	ANNUAL	82,742	84,397	86,085	87,807	89,563	91,354	93,181	95,045	96,946	98,885	100,863	102,880	104,937	107,036	109,177	111,360	113,588	115,859	118,177	120,540	122,951	21	

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
22	HOURLY	42.96	43.82	44.70	45.59	46.50	47.43	48.38	49.35	50.33	51.34	52.37	53.42	54.48	55.57	56.68	57.82	58.97	60.15	61.36	62.58	63.84	22
22	ANNUAL	89,357	91,144	92,967	94,826	96,723	98,657	100,630	102,643	104,696	106,790	108,925	111,104	113,326	115,593	117,904	120,262	122,668	125,121	127,624	130,176	132,780	22
23	HOURLY	46.39	47.32	48.26	49.23	50.21	51.22	52.24	53.29	54.35	55.44	56.55	57.68	58.83	60.01	61.21	62.43	63.68	64.96	66.26	67.58	68.93	23
23	ANNUAL	96,491	98,421	100,389	102,397	104,445	106,534	108,665	110,838	113,055	115,316	117,622	119,975	122,374	124,822	127,318	129,864	132,462	135,111	137,813	140,569	143,381	23
24	HOURLY	50.11	51.11	52.13	53.18	54.24	55.33	56.43	57.56	58.71	59.89	61.08	62.31	63.55	64.82	66.12	67.44	68.79	70.17	71.57	73.00	74.46	24
24	ANNUAL	104,229	106,313	108,440	110,608	112,821	115,077	117,379	119,726	122,121	124,563	127,054	129,595	132,187	134,831	137,528	140,278	143,084	145,945	148,864	151,842	154,879	24
25	HOURLY	57.62	58.77	59.95	61.15	62.37	63.62	64.89	66.19	67.51	68.86	70.24	71.64	73.08	74.54	76.03	77.55	79.10	80.68	82.30	83.94	85.62	25
25	ANNUAL	119,850	122,247	124,692	127,185	129,729	132,324	134,970	137,670	140,423	143,231	146,096	149,018	151,998	155,038	158,139	161,302	164,528	167,818	171,175	174,598	178,090	25
NOS	SALARIED	Salary TBD with FY Budget Process																				NOS	

Note: This schedule rounds to the nearest penny. Due to rounding, some rates will be +/- the stated %. Due to rounding stated annual may be slightly off.
Annual is calculated by multiplying the number of hours worked per week X 52 X hourly rate of pay.

POLICE OFFICER SALARY SCHEDULE - Revised: 06/26/2022 for FYE 6/2023

STEPS		0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
			2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%		
PO50	Cadet	25.25																					PO50	
	ANNUAL	55,146																						
PO51	PO I	29.52	30.11																				PO51	
	ANNUAL	64,472	65,761																					
PO52	PO II			32.36	33.01	33.67	34.34																PO52	
	ANNUAL			70,674	72,088	73,529	75,000	76,500	77,648	78,812														
PO53	Corporal/ PO III					38.38	39.15	39.93	40.73	41.54	42.37	43.22	44.09	44.97	45.87	46.79	47.72						PO53	
	ANNUAL					83,822	85,498	87,208	88,952	90,732	92,546	94,397	96,285	98,211	100,175	102,178	104,222							
PO54	Sergeant										44.60	45.49	46.40	47.33	48.28	49.24	50.23	51.23	52.26	53.30	54.37	55.45	PO54	
	ANNUAL										97,406	99,355	101,342	103,368	105,436	107,545	109,695	111,889	114,127	116,410	118,738	121,113		
PO55	Lieutenant												51.72	52.75	53.81	54.89	55.98	57.10	58.25	59.41	60.60	61.81	PO55	
	ANNUAL												112,956	115,216	117,520	119,870	122,268	124,713	127,207	129,751	132,347	134,993		
PO56	Captain														57.37	58.52	59.69	60.88	62.10	63.34	64.61	65.90	PO56	
	ANNUAL														125,296	127,802	130,358	132,965	135,625	138,337	141,104	143,926		
PO57	Chief*															63.64	64.91	66.21	67.54	68.89	70.26	71.67	73.10	PO57
	ANNUAL															138,990	141,770	144,605	147,497	150,447	153,456	156,525	159,656	



Note: This schedule rounds to the nearest penny. Due to rounding, some rates will be +/- the stated %. Due to rounding stated annual may be slightly off.
Annual is calculated by multiplying hourly rate X 2184 hours per year.

TOOELE CITY CORPORATION

RESOLUTION 2024-53

A RESOLUTION OF THE TOOELE CITY COUNCIL APPROVING BUDGET AMENDMENTS FOR FISCAL YEAR 2023-2024.

WHEREAS, the City Council finds it necessary and prudent to re-open the 2023-2024 fiscal year budget to make amendments, pursuant to U.C.A. §§10-6-124-128, in order to more efficiently utilize funds to be received, said amendments being shown in the attached Exhibit A; and,

WHEREAS, the City Council convened a duly-noticed public hearing on June 19, 2024, pursuant to the requirements of U.C.A. §§10-6-113, -114:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the budget amendments for fiscal year 2023-2024 as shown on Exhibit A, which is attached hereto and made a part hereof, are hereby approved.

This Resolution shall be effective immediately upon passage, without further publication, by authority of the Tooele City Charter.

Passed this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ABSTAINING: _____

MAYOR OF TOOELE CITY

(For)

(Against)

_____	_____
-------	-------

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Fiscal Approval: _____
Shannon Wimmer, Director of Finance

Approved as to Form: _____
Roger Evans Baker, City Attorney

Exhibit A

Budget Amendments

TOOELE CITY CORPORATION
 BUDGET AMENDMENTS
 FISCAL YEAR ENDING 06/30/2024

06/18/24
 12:02 PM

ACCT NUMBER	ACCOUNT NAME	CURRENT	AMENDMENT	AMENDED
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LIBRARY

30	10 3340 111	UTAH STATE LIBRARY GRANTS	(1,000)	(5,090)	(6,090)	Record Hot Spot Lending Grant funds received
	10 4580 486025	UTAH STATE LIBRARY - HOT SPOT LENDING	1,000	5,090	6,090	

NON-DEPARTMENTAL

31	10 3690 100	YOUTH COURT CONTRIBUTIONS	0	(1,975)	(1,975)	Budget Youth Court revenue and expenses
	10 4150 483026	YOUTH COURT EXPENSES	0	1,975	1,975	

ROAD C FUND

32	78 3370 111	TOOELE COUNTY COG GRANT	0	(1,885,690)	(1,885,690)	3RD Qtr Sales Tax Grant received for construction of 2400 N. for high school
	78 4415 731017	3RD QTR SALES TAX GRANT - 2400 N	0	1,885,690	1,885,690	

NON-DEPARTMENTAL

33	10 3890 000	APPROPRIATION FROM FUND BALANCE	(421,251)	(10,000)	(431,251)	Emergency response and recovery funds req to qualify for state emergency funds
	10 4150 486027	EMERGENCY RESPONSE & RECOVERY FUNDS	0	10,000	10,000	

POLICE

34	10 3340 123	STATE ALCOHOL & DRUG FREE GRANT	0	(16,419)	(16,419)	Record Alcohol & Drug Free grant received
	10 4211 610000	MISCELLANEOUS EQUIPMENT	81,790	16,419	98,209	

LIBRARY

35	10 3340 107	STATE LIBRARY CLEF GRANT	0	(8,847)	(8,847)	Record Library CLEF Grant Received
	10 4580 271000	MISCELLANEOUS EQUIPMENT	33,058	8,847	41,905	

LIBRARY

36	10 3340 111	UTAH STATE LIBRARY GRANTS	(1,000)	(10,440)	(11,440)	UEN Wi-Fi Improvement Grant
	10 4580 610000	MISCELLANEOUS EQUIPMENT	25,300	10,440	35,740	

CAPITAL PROJECTS

37	41	3813	000	TRANSFER FROM GENERAL FUND	(1,441,150)	(614,635)	(2,055,785)	Transfer from sale of police station property
	41	4620	710000	LAND PURCHASE	363,835	614,635	978,470	
	10	4810	911041	TRANSFER TO 41 FUND	1,441,150	614,635	2,055,785	
	10	3641	000	SALE OF LAND	0	(614,635)	(614,635)	

POLICE

38	10	3370	050	POLICE - LOCAL GRANTS	0	(3,000)	(3,000)	Utah Autism Council Micro Grant
	10	4211	610100	COMPUTERS	30,000	3,000	33,000	

LIBRARY

39	10	3870	103	CONTRIBUTIONS PRIVATE SOURCES LIBRARY	0	(4,000)	(4,000)	Friends of the Library donations for reading program
	10	4580	483008	LIBRARY PROGRAMS	14,840	4,000	18,840	

CAPITAL PROJECTS

40	41	3813	000	TRANSFER FROM GENERAL FUND	(2,055,785)	(2,000,000)	(4,055,785)	Transfer for captial projects & equipment
	41	4620	615000	SPECIAL PROJECTS	186,339	2,000,000	2,186,339	
	10	4810	911041	TRANSFER TO 41 FUND	2,055,785	2,000,000	4,055,785	
	10	3890	000	APPROPRIATION FROM FUND BALANCE	(431,251)	(2,000,000)	(2,431,251)	

GOLF

41	10	3471	105	RESALE & CONCESSIONS	(107,000)	(37,000)	(144,000)	Increase for re-sale items, offset by revenue generated
	10	4565	483013	RESALE & CONCESSIONS	50,000	37,000	87,000	

AQUATIC CENTER

42	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,431,251)	(12,000)	(2,443,251)	Increase in natural gas utility
	10	4562	2820000	NATURAL GAS	75,000	12,000	87,000	

ROAD C

43	78	3870	000	CONT. FROM PRIVATE SOURCES	0	(119,149)	(119,149)	Pass through funds received from Perry Construction and issued to UDOT
	78	4415	731018	TRAFFIC SIGNAL 3100 N SR 36	0	119,149	119,149	

LIBRARY

44	10	3340	111	UTAH STATE LIBRARY GRANTS	(11,440)	(6,625)	(18,065)	UEN Grant for antenna to boost WIFI
	10	4580	271000	BUILDING OPERATION & MAINTENANCE	33,058	6,625	39,683	

ROAD C

45	78	3870	000	CONT. FROM PRIVATE SOURCES	(119,149)	(16,316)	(135,465)	Pass through funds from Hogan Const. and issued to UDOT 200 W 1000 N
	78	4415	731018	TRAFFIC SIGNAL 3100 N SR 36	119,149	16,316	135,465	

ROAD C

46	78	3870	000	CONT. FROM PRIVATE SOURCES	(135,465)	(39,920)	(175,385)	Pass through funds received from Perry Construction for inspections
	78	4415	731018	TRAFFIC SIGNAL 3100 N SR 36	135,465	39,920	175,385	

MUSEUM

47	10	3830	000	CONTRIBUTIONS OTHER FUNDS	(18,790)	(3,967)	(22,757)	Donations transferred in for model restoration
	10	4564	252000	OPERATION & MAINTENANCE	4,000	3,967	7,967	

REDEVELOPMENT AGENCY

48	75	3890	000	APPROPRIATION FROM FUND BALANCE	(744,719)	(3,175,722)	(3,920,441)	Payoff 2012 TATC Bonds
	75	4821	911037	TRANSFER TO 31 FD/2012 TATC BONDS	361,895	3,175,722	3,537,617	
	31	3816	006	TRANSFER - 75 FUND 2012 TATC BONDS	(361,895)	(3,175,722)	(3,537,617)	
	31	4728	810000	2012 ROAD/POOL/TATC BONDS PRINCIPAL	640,000	3,142,821	3,782,821	
	31	4728	820000	2012 ROAD/POOL/TATC BONDS INTEREST	175,050	32,901	207,951	

REDEVELOPMENT AGENCY

49	75	3890	000	APPROPRIATION FROM FUND BALANCE	(3,920,441)	(500,000)	(4,420,441)	Funds for development agreement
	75	4621	485003	PROPERTY TAX REFUNDS (PRIVATE)	150,000	500,000	650,000	

NON-DEPARTMENTAL

50	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,443,251)	(400)	(2,443,651)	To cover veterans banners purchased
	10	4150	483023	VETERANS BANNERS	6,000	400	6,400	

ADMINISTRATION

51	10	3830	000	CONTRIBUTIONS OTHER FUNDS	(22,757)	(6,560)	(29,317)	Transfer for Mayor's Golf Tournament from revenue
	10	4131	541000	COMMUNITY EVENTS	20,300	6,560	26,860	

POLICE

52	10	3830	000	CONTRIBUTIONS OTHER FUNDS	(29,317)	(20,530)	(49,847)	Shop With a Cop expenses 2023
	10	4211	481100	SHOP WITH A COP	0	20,530	20,530	

REDEVELOPMENT AGENCY

53	75	3890	000	APPROPRIATION FROM FUND BALANCE	(4,420,441)	(42,450)	(4,462,891)	Funds for Utah Avenue Traffic Signal
	75	4621	731011	UTAH AVENUE TRAFFIC SIGNAL	40,000	42,450	82,450	

LOCAL DISTRICTS

54	10	3131	100	SALES TAX - UTA DISTRICT	2,100,000	(100,000)	2,000,000	Pass through taxes to UTA
	10	4822	911005	TRANSFER TO UTA DISTRICT	2,100,000	100,000	2,200,000	

POLICE

55	10	3312	119	FBI CHILD EXPLOTATION GRANT	(2,000)	(500)	(2,500)	FBI Grant Overtime
	10	4211	113004	FBI CETF OVERTIME	2,000	500	2,500	

POLICE

56	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,443,651)	(9,800)	(2,453,451)	Liquor law enforcement funds to actual amount received
	10	4211	450000	LIQUOR LAW ENFORCEMENT EXPENSE	29,000	9,800	38,800	

POLICE

57	10	3312	113	VOCA GRANT	0	(9,000)	(9,000)	Record VOCA Grant Received
	10	4211	486015	VOCA GRANT EXPENSES	0	9,000	9,000	

POLICE

58	10	3312	115	EDWARD BYRNE GRANT	(14,258)	(3,145)	(17,403)	Record Edward Byrne Grant Funds
	10	4211	486020	EDWARD BYRNE GRANT	14,258	3,145	17,403	

AQUATIC CENTER

59	10	3830	000	CONTRIBUTIONS OTHER FUNDS	(49,847)	(1,339)	(51,186)	Swim club expenses FY24
	10	4562	483019	TSC SWIM CLUB	884	1,339	2,223	

FIRE

60	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,453,451)	(6,200)	(2,459,651)	Rocky Mountain Power and Natural Gas for Fire Dept.
	10	4222	281000	ROCKY MOUNTAIN POWER	3,000	2,200	5,200	
	10	4222	282000	NATURAL GAS	6,500	4,000	10,500	

ANIMAL CONTROL

61	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,459,651)	(33,400)	(2,493,051)	Adjust payroll and benefits for Animal Control
	10	4253	111000	REGULAR EMPLOYEES	111,390	17,500	128,890	
	10	4253	121000	TEMPORARY EMPLOYEES	3,815	500	4,315	
	10	4253	131000	EMPLOYEE BENEFITS	32,098	4,000	36,098	
	10	4253	132000	MEDICAL & LIFE INSURANCE	11,211	11,400	22,611	

POLICE

62	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,493,051)	(34,400)	(2,527,451)	Adjust Police Dept. for retirement payout and utilities
	10	4440	111000	REGULAR EMPLOYEES	270,964	17,000	287,964	
	10	4440	132000	MEDICAL & LIFE INSURANCE	101,063	2,500	103,563	
	10	4440	281000	ROCKY MOUNTAIN POWER	5,500	3,200		
	10	4440	282000	NATURAL GAS	8,000	11,700	19,700	

PARKS & RECREATION

63	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,527,451)	(6,850)	(2,534,301)	Adjust for power bills
	10	4510	281000	ROCKY MOUNTAIN POWER	37,000	6,850	43,850	

PARKS & RECREATION

64	10	3472	103	AQUATIC/RESALE & CONCESSIONS	(55,000)	(5,000)	(60,000)	Adjust for resale items at pool
	10	4510	482013	RESALE/CONCESSION ITEMS	40,000	5,000	45,000	

AQUATIC CENTER

65	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,534,301)	(45,500)	(2,579,801)	Adjustments for temporary employees and utilities at pool
	10	4562	121000	TEMPORARY EMPLOYEES	279,627	26,500	306,127	
	10	4562	132000	MEDICAL & LIFE INSURANCE	45,185	5,000	50,185	
	10	4562	282000	QUESTAR GAS	75,000	14,000	89,000	

GOLF COURSE

66	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,579,801)	(8,000)	(2,587,801)	Adjust for retirement payout and utilities
	10	4565	111000	REGULAR EMPLOYEES	350,568	7,000	357,568	
	10	4565	282000	NATURAL GAS	10,000	1,000	11,000	

LIBRARY

67	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,587,801)	(8,200)	(2,596,001)	Adjust for utilities
	10	4580	282000	NATURAL GAS	25,000	8,200	33,200	

CAPITAL PROJECTS

68	10	3890	000	APPROPRIATION FROM FUND BALANCE	(2,596,001)	(350,000)	(2,946,001)	Transfer funds for solid waste
	10	4810	911047	TRANSFER TO 53 FUND	0	350,000	350,000	
	53	3813	000	TRANSFER FR GENERAL FUND	0	(350,000)	(350,000)	
	53	5300	621001	HAULING FEE	965,000	230,000	1,195,000	
	53	5300	623000	LANDFILL DUMP FEES	600,000	60,000	660,000	
	53	5350	621001	HAULING FEE	210,000	55,000	265,000	
	53	5350	624000	RECYCLING FEE	30,000	5,000	35,000	

ROAD C

69	78	3870	000	CONT. FROM PRIVATE SOURCES	175,385	(500,000)	(324,615)	Traffic Signals
	78	4415	731019	TRAFFIC SIGNALS	0	500,000	500,000	

TOOELE CITY CORPORATION

RESOLUTION 2024-54

A RESOLUTION OF THE TOOELE CITY COUNCIL ADOPTING THE CERTIFIED TAX RATE FOR FISCAL YEAR 2024-2025.

WHEREAS, Utah Code §10-6-133 requires cities to set by ordinance or resolution the real and personal property tax levy, or certified tax rate, for various municipal purposes; and,

WHEREAS, the certified tax rate has been calculated by the Utah State Auditor to be .002554 for Fiscal Year 2024-2025 compared with adopted rate 0.002411 for Fiscal Year 2023-2024, and adopted rate 0.002411 for Fiscal Year 2023-2024:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the Tooele City real and personal property tax levy, or certified tax rate, is hereby set at .002554 for Fiscal Year 2024-2025.

This Resolution shall become effective on the date of passage by authority of the Tooele City Charter.

Passed this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(For)

(Against)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to form:

Roger Evans Baker, Tooele City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2024-55

A RESOLUTION OF THE TOOELE CITY COUNCIL ADOPTING A FINAL BUDGET FOR TOOELE CITY FOR FISCAL YEAR 2024-2025.

WHEREAS, the Tooele City Council tentatively adopted the budget officer's tentative budget for fiscal year 2024-2025 on May 1, 2024, and established June 19, 2024, as the date for a public hearing for the final budget, as required by U.C.A. Chapter 10-6; and,

WHEREAS, the City Council convened a public hearing on June 19, 2024, as required by U.C.A. §10-6-114; and,

WHEREAS, the City Council is required to adopt the final budget pursuant to U.C.A. §10-6-118 by either June 22 or September 1, as applicable; and,

WHEREAS, the fiscal year 2024-2025 budget adoption process has followed the requirements of Utah Code Title 10, Chapter 6; and,

WHEREAS, the Tooele City Council now desires to adopt a final budget for fiscal year 2024-2025;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOOELE CITY COUNCIL that the Tooele City final budget for fiscal year 2024-2025 is hereby adopted, and hereby directs the budget officer to certify the budget and to file the budget with the state auditor within 30 days of the date of this Resolution.

This Resolution shall be effective immediately upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this _____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(For)

(Against)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to form:

Roger Evans Baker, City Attorney

TOOELE CITY CORPORATION

ORDINANCE 2024-13

AN ORDINANCE OF TOOELE CITY AMENDING THE TOOELE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL.

WHEREAS, Section 40 of the Tooele City Policies and Procedures manual (the "Manual") provides that the Manual "may be amended by the two-thirds vote of the Policies and Procedures Recommendation Committee and the subsequent approval of the Mayor and City Council" by ordinance of the City Council; and,

WHEREAS, the Policies and Procedures Recommendation Committee has studied, prepared, solicited employee comment regarding, and voted to recommend amendments to the Manual, namely:

- Section 0: About this manual. Editorial revisions. Updated City website from .org to .gov. (Exhibit A)
- Section 12: Computer Systems, Internet, and Electronic mail. Editorial revisions Updated City website from .org to .gov (Exhibit B)
- Section 27: FMLA & City LOA. Editorial revisions. Spacing between two words. (Exhibit C)
- Section 31: Gifts, Prizes, Awards, Wellness/Recreation Card & Discounts. Editorial revisions and simplifications; clarification on golf staff acceptance of tips and gratuities at the café/catering/food & beverage services; added additional/new City facilities to the list of discounted rental fees. (Exhibit D)
- Section 34: Travel. Updated per diem rates for overnight travel as they haven't been updated since 2016. (Exhibit E)
- Section 39: Driving & City Vehicles. Updated list of position required to commute in a City vehicle (shops supervisor and maintenance). Updated to clarify that employees age 17 can't be hired into limited driving job with moving violation on their record per child labor laws. (Exhibit F)

WHEREAS, the Mayor has approved the amendments recommended by the Policies and Procedures Recommendation Committee; and,

WHEREAS, the Administration distributed the proposed policy amendments via

e-mail to all City employees, received oral and written comments to the proposed amendments, and incorporated as many comments as deemed possible and appropriate for the City's business needs; and,

WHEREAS, the Administration and Council find that the amendments are in the best interest of Tooele City Corporation and its employees; and,

WHEREAS, subsequent to the adoption of the above-listed amendments, Kami Perkins, Tooele City Human Resources Director, will make reasonable efforts to inform all employees of the amended policies, and the new policies will be placed on the City website for employee and public access:

NOW, THEREFORE, BE IT ORDAINED BY THE TOOELE CITY COUNCIL that:

1. the Tooele City Policies and Procedures Manual is hereby amended as set forth in Exhibits A through E;
2. the revisions shall take effect June 23, 2024, and,
3. previous versions of the amended provisions of the Tooele City Policy and Procedures Manual shall be repealed and superseded upon the amendments in this Ordinance taking effect.

This Ordinance is necessary for the immediate preservation of the peace, health, safety, or welfare of Tooele City and shall become effective upon passage or otherwise, as indicated above, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Ordinance is passed by the Tooele City Council this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form:

Roger Evans Baker, Tooele City Attorney

ABOUT THIS MANUAL
Revised ~~March 2011~~ June 2024

SECTION: 0

A. PURPOSE OF MANUAL

1. The policies and procedures that comprise this Manual have been prepared to comply with posting and notice requirements pertaining to various employment laws, to provide information regarding employment with Tooele City Corporation, and to communicate many of Tooele City's desired goals and expectations relating to our workforce.
2. Employment with Tooele City is subject to City ordinances, policies, practices, and procedures as well as state law, federal law, and constitutional limitations on the City as a governmental entity. This Manual does not limit, affect, or alter any legal or constitutional rights the City or its employees may have.
3. This Manual cannot and does not address all circumstances and situations in which Tooele City Corporation employees might find themselves, nor does it describe all policies, procedures, and practices that might affect the employment relationship.

B. NOT A CONTRACT

Employees have no contractual rights, either express or implied, except as contained in the Tooele City Charter, this Manual, or by a written contract signed by the employee and the Mayor.

C. ORGANIZATION OF MANUAL

This Manual is divided into Sections covering main topics. Each Section is divided into various Parts. For example, this is Tooele City Personnel Policies and Procedures Manual, Section 0: Disclaimer, Part B. Pages are numbered first according to the Section number and then each page within that Section. For example, this is page 0-1 meaning page 1 of Section 0.

D. EMPLOYEES RESPONSIBILITY TO BE FAMILIAR WITH MANUAL

Employees are responsible for reading and being familiar with the contents of this Manual. Various methods are used to keep employees informed of changes to this Manual including, but not limited to: posting the policies on the City website, e-mailing notices of changes, and/or disseminating revised copies. Employees are encouraged to reference the Tooele City website at www.tooelecity.org ~~www.tooelecity.org~~ for the most current version.

**COMPUTER SYSTEMS, INTERNET,
AND ELECTRONIC MAIL (E-mail)**

Revised June 2024

SECTION: 12

- f. E-mail signatures are expected to follow the template provided by the City.
2. Passwords should not be communicated through e-mail.
3. E-mails often include links to websites or advertisements that are set up with the intent to trick users into installing software that will hijack a computer. Employees are reminded to be very cautious of e-mails opened with City computers and to NOT click on the link or open attachments of suspicious e-mail.
4. Tooele City understands that employees may involuntarily receive or inadvertently open e-mails containing material that is listed as prohibited.

H. USE OF PERSONAL DEVICES

1. Department head permission is required when employees use personal devices, such as phones, tablets, iPad, etc., for work-related duties. Personal devices must be secured consistent with Section E above. If the personal device is stolen or lost, employees are to contact IT and their department head immediately.
2. The employee is ultimately responsible for proper operation and functionality of any personal devices. The IT division may assist the employee with personal devices used for City business with the understanding that they are doing so in good faith and within their own level of expertise. The City is not responsible for the functionality of the personal device even if worked on by the IT Department. Circumstances may necessitate resetting devices and may result in data loss. Employees are responsible for backing up or securing their data prior to requesting assistance from IT.
3. Employees are reminded that using personal devices for City business may subject those devices to search and discovery in legal proceedings which may require the device to be taken for a period of time. The City is under no obligation to provide a replacement.
4. See M below for additional information regarding storage & retention of electronic records including cloud storage.

I. CITY WEBSITES

City websites, including tooelecity.org/gov and specific department websites, may be used to enhance communications subject to the following rules and guidelines:

1. All Tooele City websites are to be approved by the Mayor.
2. Examples of prohibited postings include:

FAMILY AND MEDICAL LEAVE ACT & CITY APPROVED LEAVE OF ABSENCE

Revised ~~January 2016~~ June 2024

SECTION: 27

A. FAMILY & MEDICAL LEAVE ACT (FMLA Protected Leave)

Tooele City complies with the Family and Medical Leave Act of 1993 (FMLA), as amended, and the expansion of FMLA under The Support for Injured Service Members Act of 2007. The following is a summary of the main provisions of the FMLA. However, it is not a comprehensive recital of the law. Questions or further clarification may be obtained from the Tooele City Human Resource Department.

1. FMLA ELIGIBILITY

- a. Employees are eligible for FMLA leave if they have worked for Tooele City for at least 12 months (52 weeks) and worked 1,250 hours of service during the 12-month period immediately before the commencement of the leave.
- b. In determining the 12 months (52 weeks) worked for Tooele City, the 12 months need not be consecutive months. Employment periods prior to a break in service of seven years or more are not counted unless the employee's break in service is occasioned by the fulfillment of his or her National Guard or Reserve military service obligations. The time served performing the military service must be also counted in determining whether the employee has been employed for at least 12 months. For FMLA eligibility purposes, an employee will be considered to have been employed for an entire week even if the employee was on the payroll for only part of the week or if the employee is on other paid leave during the week (i.e. sick leave, annual leave, worker's compensation).
- c. Time spent on paid (including disability or worker's compensation payments) or unpaid leave is not counted in determining the 1,250 hours worked for FMLA eligibility purposes. Tooele City will include overtime hours as hours worked on an hour-for-hour basis regardless of whether they were paid out as overtime or as compensatory time.

2. FMLA DEFINITIONS

For purposes of this Section, the following terms have the stated meanings:

- a. Parent means a biological, adoptive, step or foster father or mother, or any other individual who stood in loco parentis to the employee when the employee was a child. Parent does not include parent-in-law.
- b. Child means a biological, adopted, or foster child, a stepchild, a legal ward, legal guardian, or a child of a person standing in loco parentis who is either under 18, or age 18 or older and "incapable of self-care because of a mental or physical disability" except for FMLA leave due to military service the person does not have to be a minor.

GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

Revised November 2018 June 2024

SECTION: 31

A. GIFTS, PRIZES & AWARDS

1. Gifts, Prizes, & Awards Provided by Tooele City

- a. Occasional and de minimis awards or prizes valued at less than \$15 may be given to employees without incurring a taxable fringe benefit, provided that it is not cash or a cash equivalent (i.e. a generic gift card).
- b. A plaque or similar display may be given to employees as an award or recognition without incurring a taxable fringe benefit.
- c. A tangible gift such as flowers may be given for:
 - (1) Expression of sympathy in the event of the death of an employee or employee's spouse or dependent child;
 - (2) Congratulations for the birth or adoption of an employee's child; or
 - (3) Expression of get well wishes for an employee.

Congratulatory gifts such as for birthdays, graduation, marriage, etc. or other condolences generally should not be purchased with City funds.

- d. ~~A retiring employee may receive a tangible gift, like a watch or plaque, generally valued at \$20.00 per year of service to the City. Also, the department can contribute food items, like meat trays, to a retirement luncheon held on site for employees with at least 10 years of service to Tooele City. tangible gift such as a watch, plaque, home décor, etc. may be given to a retiring employee and is generally limited to a value of \$20.00 for every year of service to the City. In addition, the department may use department funds to make a reasonable contribution of a food item, such as meat trays, to a retirement luncheon provided on site in recognition of a retirement if the employee had at least 10 years of service to Tooele City.~~
- e. ~~Additionally, upon~~At the discretion of the Chief of Police and with approval from the Mayor, retired sworn police officers may be given their duty weapon ~~upon retirement~~, and/or their badges and patches, including reasonable mounting costs such as a shadow box.
- f. ~~Because Supervisors should check with the human resource department before approving any gifts, prizes, or awards for employees due to tax implications, there are specific tax implications relevant to gifts, prizes, and awards, supervisors are expected to consult with the payroll or HR office prior to approving any other gifts, prizes, or awards for employees.~~
- g. Exceptions to this Section are approved by the Mayor.

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2. Gifts, Prizes, & Awards Provided by External Sources

GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

Revised ~~November 2018~~ June 2024

SECTION: 31

- a. ~~Employees must follow state and federal laws regarding accepting gifts, prizes, and awards. Additionally, they should avoid the appearance of favoritism or conflicts of interest. shall comply with the provisions of state and federal law governing the acceptance of gifts and gratuities. In addition, employees must avoid the appearance of favoritism or conflicts of interest.~~
- b. Allowed. The following are examples, but not an exclusive list, of items employees may accept:
- (1) De minimis items such as pens, mugs, calendars, thank you cards, and other trinkets valued at less than \$15;
 - (2) Discounts provided to all City employees in conjunction with the City's benefit or "perks" programs;
 - (3) Any tangible item or gift card, but not cash, valued at less than \$50 and given as a token of appreciation for assisting or speaking at events, conferences, civic organizations, or similar services;
 - (4) Fees paid on behalf of the employee to participate in charitable events as a City representative such as a charitable golf tournament;
 - (5) Incidental meals, drinks, or food items:
 - i. Personal meals, drinks, or food items valued at less than \$15 and that generally occur two or fewer times per calendar year;
 - ii. Group meals, drinks, or food items provided with training or as an expression of thanks;
 - iii. Food items left over from events or a catering that would otherwise have been thrown away;
 - (6) Complimentary trips to vendor offices, user conferences, or other travel that is conducted as part of the City's due diligence in researching a product or service, or to receive training;
 - (7) Items distributed to all attendees or randomly at conferences and other events such as t-shirts, pens, trade show bags, food and beverages, and door prizes;
 - (8) Items provided at a sponsored event if the potential for conflict of interest perceptions do not exist. This may include a gift given while representing the City at a charitable golf tournament, a prize awarded for winning a group costume contest, or a gift in conjunction with a customer service award program, and similar situations;
 - ~~(8)~~(9) Tips and gratuities provided to golf course café, catering, and food/beverage service staff when properly reported on time card;
or,
 - ~~(9)~~(10) Reward points, sky miles, etc. earned on a personal credit card program when use of a personal credit card was necessary to

GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

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conduct business purposes.

- c. Prohibited. The following are examples, but not an exclusive list, of items employees may NOT accept:
 - (1) Employees serving on committees that are evaluating products or services may not accept any gifts from vendors bidding on these items;
 - (2) Cash, stocks, bonds, or other negotiable instruments regardless of the dollar amount;
 - (3) Any item with a value in excess of \$50 without written disclosure to and approval from the Mayor. The disclosure and approval should document the business reason for accepting this gift and a declaration that there is no potential for a conflict of interest;
 - (4) Tickets to sporting events, theater, or similar entertainment passes valued over \$50, either per event or cumulatively through a 12-month period, unless approved in advance and in writing by the Mayor. The approval should document the business reason for accepting this gift and declaration that there is no potential for conflict of interest perceptions;
 - (5) Personal meals, drinks, or food items valued at over \$15 or occur more frequently than twice per calendar year; or,
 - (6) Free gift items that come with a purchase if that purchase was made on behalf of the City.

- d. If an employee or department receives an unacceptable item:
 - (1) ~~The gift can be placed in a central spot for all employees to enjoy or given to the human resource department to distribute randomly, like a door prize at a City party. The gift may be shared in a central location where all employees may enjoy their presence or it may be delivered to human resource department for distribution to other employees on a random basis such as a door prize at a City party, etc.;~~
 - (2) ~~Instead -lieu- of returning food gifts, gifts of food, they can may be shared with the entire staff even if addressed to a single employee; or,~~
 - (3) ~~The item may be donated to can be given to a charitable organization.~~

B. WELLNESS / RECREATION CARD

- 1. ~~Tooele City aims to promote health and wellness initiatives for the benefit of both employees and the City's benefit. Our The City's goal is to raise awareness about~~

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GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

Revised November 2018, June 2024

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~~healthy lifestyle behaviors, create a workplace that values wellness, and support our employees in being more physically active, managing stress, and making healthier choices in their lives. recognizes that there are benefits to both employees and the City to promote and support various health and wellness initiatives. It is our objective to raise awareness regarding the importance of lifestyle behaviors, to promote a workplace that values wellness, and to support our workforce as they become more physically active, manage stress, and make healthier lifestyle choices.~~

2. ~~In support of our~~ To support City ~~our~~ wellness goals/objectives, Tooele City provides eligible individuals with free access to the Leigh Pratt Aquatic Center, the Oquirrh Hills Golf Course, and the Tooele City Public Library, subject to the following terms and conditions:
- a. Free admission is valid only when there is excess capacity at each facility and no paying customer is displaced. If at the time of use, no excess capacity exists, the individual must pay the full admission fee or have access denied or delayed until an opening is available;
 - b. Free admission is only provided during regular public operating hours;
 - c. In general, the admission does not apply to classes, programs, rentals, tournament fees, or special events;
 - d. Free use does not apply to cart or equipment rental;
 - e. Tooele City reserves the right to apply temporary or permanent restrictions on this benefit as deemed necessary or appropriate;
 - f. Individuals must comply with the respective rules of the facility which are subject to change, or may be denied future use privileges; and,
 - g. Fraudulent use, including misrepresentation or use when not eligible, may result in collection of fees that were otherwise due, criminal prosecution, and/or denial of future benefit use.
3. ~~The Tooele City wellness card also provides a 20% discount off on rental fees for designated locations including of the Left Hand Fork Campground Sites, Tooele City Community Center, Wigwam Campground Sites and Park, Parks and Recreation Community Rooms (large & small), Dow James building, and Tooele City parks pavilions. This discount applies when the rental is primarily for the employee's personal use, such as their family BBQ/dinner, child's birthday party, granddaughter's baby shower, or family reunion/campout. The employee discount cannot be applied to rentals for organizations, groups, or events that are not of a personal use nature, such as for athletic teams, youth groups, fundraisers, or public expos. Additionally, there are no discounts provided for other rentals not specifically~~

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GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

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~~listed including, but not limited to the rental of building or facility rentals including but not limited to, rental of the golf course pavilion, aquatic center, or aquatic center party spaces.~~ There are no discounts on other

4. Eligibility. The following individuals are eligible for the wellness / recreation card:
- a. Active full-time regular and full-time appointed employees, their legal spouse, and their unmarried dependent children age 19 or younger living in the household;
 - b. While serving their term, Mayors and City Council persons, their legal spouse, and their unmarried dependent children age 19 or younger living in the household (*Approved December 2007 Ordinance 2007-32*);
 - c. Retired employees, but not their spouse or dependent children, may be provided with Wellness Card pursuant to the eligibility criteria in Section 30: Retiring and Retiree Benefits, herein this Manual; and
 - d. Former elected officials who served a full four-year term of office, but not their spouse or dependent children.

There is no survivor benefit applicable to the wellness card. Upon the death of the eligible employee, retiree, or elected official, the card becomes void.

GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

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- C. ACCESS & DISCOUNTS GIVEN TO AQUATIC CENTER STAFFEMPLOYEES
Tooele City provides certain “perks” and benefits to employees working at the Aquatic Center as a recruitment and retention initiative.

1. Facility Admission for Aquatic Center Employees

~~1.~~
Active part-time regular, seasonal, temporary, on-call, or cyclical status employees working at the Leigh Pratt Aquatic Center, but not their family, can use the aquatic center without charge receive free admission to the center during regular public swimming hours when there's. ~~Free admission is valid only when there is excess capacity at the facility and no paying customer is displaced. If at the time of use, there's no excess capacity exists, they'll need to pay the full fee or wait until the individual must pay the full admission fee or have access denied or delayed until an opening is available.~~

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2. Food & Beverage Discount

Aquatic Center employees ~~receive~~ get a twenty percent (20%) discount on off the menu price for any food or beverage ordered while on duty, a day when they are scheduled for work.

3. Merchandise Sales

Aquatic Center employees ~~receive~~ get a twenty percent (20%) discount on off the sales price for any merchandise purchased for their own use.

- D. ACCESS & DISCOUNTS GIVEN TO GOLF COURSE STAFFEMPLOYEES
Tooele City provides certain “perks” and benefits to employees working at the Oquirrh Hills Golf Course as a recruitment and retention initiative.

1. Green Fees, Range Fees, and Cart Rental for Golf Course Employees

- a. Active part-time regular, seasonal, temporary, on-call, or cyclical status employees working at the Oquirrh Hills Golf Course can play the course and use the range without charge when there's ~~are provided admission to the course and range when there is excess capacity and no paying customer is displaced. If at the time of use, there's no excess capacity exists, they'll need to pay the full fee or wait until the individual must pay the full fee or have access denied or delayed until an opening is available. [This] benefit does not include cart, club, ball, or other purchase or rental.~~
- b. The fee for golf course employees to use a golf cart or for golf privileges for their immediate family (spouse and unmarried dependent children under 19) living with them will be set by department policy approved by the Department Head and Mayor. The fee charged to such employees for use of a golf cart, or for golf privileges for their immediate family, a legal spouse and

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GIFTS, PRIZES, AWARDS, WELLNESS/RECREATION CARD & DISCOUNTS

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~~unmarried dependent children age 19 or younger living in the employee's home, will be established by written department policy and approved by the Department Head and Mayor.~~

- c. The golf professional, apprentice, and superintendents may use a cart free of charge as accounting for personal versus professional use is not practical given the nature of their positions and responsibilities at the golf course.

2. Food & Beverage Discount for Golf Course Employees

- a. ~~Golf course employees get a receive a forty percent (40%) discount on food off the menu price for any food or and non-alcoholic beverage drinks ordered while on-duty, a day when they are scheduled for work.~~
- b. ~~Golf course employees get a Employees receive a twenty percent (20%) discount on food and off the menu price for any food or non-alcoholic beverage drinks ordered when they are off-duty, on a day when they are not scheduled for work.~~
- c. ~~Golf course employees can use their discount for food and non-alcoholic drinks for their spouse or dependent children under age 19 who live with them, but the employee must be present there when purchasing. The discount cannot be used for anyone else. The employee may apply his/her respective discount for food and non-alcoholic beverages purchased for his/her spouse or dependent children age 19 or younger living in the employee's home, provided the employee is present at the time of purchase. Employees may not apply his/her respective discount for purchases for any other individuals.~~

3. Merchandise Sales

Resale items may be sold at the Oquirrh Hills Golf Course under private contract and independent of Tooele City Corporation. If resale items are sold directly by Tooele City, golf course employees receive a twenty percent (20%) discount off the retail or sales price for any merchandise purchased for their own use.

TRAVEL
Revised November 2016/April 2024

SECTION: 34

A. POLICY

It is Tooele City's policy to pay for and/or reimburse reasonable expenditures incurred by employees on authorized travel consistent with this Section and applicable government regulations.

B. APPROVAL

1. **Same Day Travel.** ~~The department head approves daily travel expenses incurred for work. Approval for daily travel expenses incurred during the course of work requirements is approved by the department head.~~
2. **Overnight In-state Travel.** Prior to incurring any expense, an "Overnight In-State Trip Authorization" shall be approved by the employee's supervisor and the Mayor.
3. **Out-of-State Travel.** Prior to incurring any expense, an "Advance Request for Out-of State Travel" shall be approved by the employee's supervisor and the Mayor.

C. VEHICLES

1. **City Vehicles.** ~~Employees should use City vehicles and travel together for City business whenever possible. However, if circumstances prevent this or if vehicle space is limited, the department head can authorize alternate arrangements. Whenever possible, employees should use City vehicles and travel together when traveling on City business. The City recognizes that circumstances may arise where it is not in the best interest of Tooele City for employees to travel together or that limited vehicle space is available. If vehicles are unavailable or group travel is impractical, the department head may authorize an alternate agreement.~~
2. **Personal Vehicle Use Required.** ~~When a City vehicle isn't available, employees can use their personal vehicles for City business and may be reimbursed for mileage at a rate set by the finance department, subject to change. When a City vehicle is not available and the employee is required to use his/her personal vehicle for City business, the employee may be reimbursed for mileage at a rate established by the finance department. This rate may vary from year to year.~~

Personal Vehicle Use by Choice. ~~If an employee chooses not to use a City vehicle or travel with a group for personal reasons, the department head may approve reimbursement for mileage at 50% of the established rate, considering factors like cost and circumstances. If an employee does not want to travel with a group or in a City vehicle (i.e. their family wants to go on vacation after or they prefer not to ride with a specific co-worker), the department head may consider such request and give consideration to the totality of the circumstances including costs. If approved, the employee may be reimbursed for mileage at 50% of the established mileage.~~

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~~meeting with a consultant in Salt Lake City vs. meeting with a supervisor to discuss a work matter.~~

- e.b. Incidental meals provided due to safety reasons such as requiring snow plow drivers to take a paid rest break, when a meal is provided as part of a public recognition or commendation, or for incidental expression of appreciation are allowed tax free. The amount should not exceed the allowed per diem rate for the follow the per diem listed below for the respective meal.
- d. ~~In rare cases, other meals for same-day travel may be reimbursed to the employee, but it must be processed through payroll as a taxable fringe benefit. These reimbursement requests should be sent along with receipts to the human resource/payroll department. The amount should not exceed the allowed per diem rate for the meal.~~ In rare circumstances, other meals for same day travel may be reimbursed to the employee but must be done so through payroll as a taxable fringe benefit. The reimbursement request is to be forwarded to payroll with receipts.

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Commercial airline fare, limited to tourist or economy fare. First class fare is reimbursable when tourist or economy fare is not available between specified points.	Yes	No
Railway, bus, or boat fare, limited to coach fare plus necessary lower berth or roomette. First class fare is reimbursable when coach is not available.	Yes	No
Mileage reimbursement for use of personal vehicle at the rate set by the finance department and approved by the Mayor but not to exceed the mileage allowance established by the IRS.	No	No
Reimbursement for reasonable gas expenses for personal cars in lieu of a mileage reimbursement.	Yes	No
Lodging, limited to actual costs.	Yes	Any amount that exceeds the IRS allowance for the respective location is taxable.
Road charges, parking fees, storage charges, emergency repairs, and similar items for City-owned vehicles	Yes, if available	No
Charges for car rental or similar services but only upon advance approval by the Mayor	Yes	No
Reasonable taxi, shuttle, and similar transportation charges	Yes	No

F. NON-SPECIFIED EXPENSES

Reimbursement for expenses not specified in this Section require the Mayor's approval and receipts.

G. SPECIAL RULES FOR ROOM SHARING

For risk management purposes, Tooele City prefers that employees do not share rooms. However, in there may be circumstances cases where housing expenses are covered by when housing accommodations are paid by grants or other agencies, room sharing might be required, and room sharing may be a condition of such funding. A supervisor cannot may not share a hotel room with an employee, and nor may male/female employees cannot share a room share a room unless they are both are married or live together, cohabitate with one another. Suite arrangements, if they save money, when more cost effective, are considered on a case-by-case basis with priority given to risk management and privacy concerns being a priority.

H. TRAVEL ADVANCE

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J. **TELEPHONE CALLS**

The City will pay for one reasonable length telephone call (not to exceed 10 minutes) to call home for each night out of town. Calls should be made on City cellular phones or charged to the room and reimbursed with the room charges. Costs for additional personal calls or exceeding the allowed time limit are the employee's responsibility.

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K. **ALTERNATIVE TRAVEL ARRANGEMENTS YIELDING COST SAVINGS**

The City recognizes that circumstances may arise where management may approve alternative travel arrangements or reimbursements provided that doing so results in an overall cost savings and does not exceed IRS allowed non-taxable travel limits. For example:

1. An employee agrees to take a personal RV trailer to stay in while at training as it will cost less than staying in a hotel. The manager agrees to reimburse the employee for actual gas expenses incurred in lieu of mileage because pulling the RV costs more than the standard mileage rate.
2. An employee stays with a friend or relative while at the training in lieu of a hotel.
3. An employee who has a fear of flying asks to be allowed to drive. The manager agrees, provided that all expenses do not exceed what would have been incurred if the employee flew.

DRIVING & CITY VEHICLES

Revised December 2022

June 2024

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SECTION: 39

A. PURPOSE

The purpose of Section is to:

1. Set authorized driver standards;
2. To identify some rules relevant to use of vehicles; and,
3. To comply with IRS laws regarding taxation of commuter use of City vehicles.

B. AUTHORIZED DRIVERS & STANDARDS

1. The human resource office maintains the City's roster of authorized drivers. In general, only authorized drivers may drive a City vehicle or their personal vehicle for City business. City business means driving at the direction of, or for the benefit of, the City. It does not include normal commuting in a personal vehicle to and from work. Limited circumstances may be approved on a case-by-case basis where someone not on the authorized driver roster may drive for City business such as a member of the community agreeing to drive an elected official in a parade.
2. To be an authorized driver, the employee must:
 - a. Be at least 17 years old and had a driver's license (not learner's permit) for at least 12 months, completed a state approved driver education course, and has no record of any moving violations at the time of hire;
 - b. Possess and maintain a valid Utah Driver's License with any job required endorsement, or for individuals who possess a valid out of State license, obtain a valid Utah Driver's License with any job required endorsements within 6 months;
 - c. Possess and maintain a valid Commercial Driver License (CDL) and a valid Medical Certification Card for jobs requiring a CDL (Tooele City has adopted this requirement despite the Excepted Provision for Interstate travel); and,
 - d. Possess and maintain a driving record that is acceptable to Tooele City's risk management and insurability expectations and report violations or problems relevant to their driving record or license.
 - (1) Tooele City works cooperatively with our insurance provider to determine driver risk factors. Driver's license records, criminal history records relating to driving and vehicle operations, and City's records relating to driving are an essential component in the evaluation.

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- (2) Tooele City and/or Tooele City's general liability insurance provider or agents reserve the right to request and review at any time, the driving records of any prospective or current driver and to revoke driving privileges for Tooele City at any time.
- (3) Drivers may be asked to complete an annual License Certification and Self-disclosure Report of any accidents, violations, driving records, traffic convictions and forfeitures; or pleas in abeyance. Failure to do so may result in revoking of driving privileges.
- (4) Authorized drivers who incur an at-fault accident or violation, on- or off-duty, must notify his/her supervisor by the beginning of the next shift. For serious violations such as alcohol related violations, driving while impaired, refusal to test, or evading an officer, the driver must also immediately discontinue operation of the City vehicle or personal vehicle for business purposes, and not drive until being notified of the status of his/her continued driving privileges. Failure to do so may result in disciplinary action, up to and including dismissal.
- (5) Authorized drivers whose driver's license is revoked or suspended must notify his/her supervisor by the beginning of the shift immediately following the revocation and must immediately discontinue operation of the City vehicle or personal vehicle for business purposes. Failure to do so may result in disciplinary action, up to and including dismissal. Employees are responsible for knowing if their license is valid and for keeping their address and other records current with the Utah Driver's License Division.

C. VEHICLE ACCIDENTS

1. Accidents occurring in a City vehicle must be immediately reported to law enforcement if it involves personal injury or damage to the property of another vehicle. The employee shall remain at the scene of the accident until law enforcement has responded or given instruction, unless emergency medical attention is needed. The accident must be reported promptly to the driver's supervisor or department head. Accidents involving no personal injury or involving damage only to a City vehicle need not be reported to law enforcement, but must be reported promptly to the driver's supervisor or department head.
2. Accidents occurring in personal vehicles while on City business must follow the law for reporting accidents and must be reported to the supervisor or department head by the beginning of the next work shift. Because insurance follows the vehicle, accidents in personal vehicles, even on City business, fall on the employee's personal insurance. Tooele City, at their sole discretion and given the

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totality of the circumstances, may elect to reimburse the employee for their deductible if the vehicle was determined to be damaged and the accident was not the employee's fault.

3. Failing to stop after an accident and/or failure to report an accident may result in revocation of driving privileges as well as disciplinary action, up to and including dismissal from employment.
4. City employees involved in accidents while not acting in the "course and scope of employment" are responsible for all liabilities arising from the accident.
5. Tooele City's Drug Free Workplace Policy identifies when post-accident drug/alcohol testing is required.

D. TICKETS & FINES INCURRED WHILE WORKING

Tickets and fines incurred by a City driver due to incidences that were within the employee's control are paid by the employee not Tooele City.

E. DRIVER SAFETY RULES

The following is not an exclusive list of rules relating to driver safety but represents some of the more common requirements applicable to our workforce. Exceptions apply to public safety vehicles. The Tooele City Police Department Policies & Procedures outline rules relevant to their driver safety standards.

1. **Safe & Courteous.** Drivers are expected to operate the vehicle in a safe manner and drive defensively to prevent injuries and property damage. Drivers are expected to drive in a courteous manner.
2. **Laws.** Drivers are expected to obey all state and local laws. This includes overnight street parking during winter months.
3. **Impaired Driving.** Drivers are not to operate a City vehicle when illness, fatigue, injury, prescription medication, over-the-counter medication, intoxicants, alcohol, drugs, or other conditions have impaired his/her ability to do so safely.
4. **Seat Belts.** Drivers and all passengers must wear properly adjusted and fastened safety belt systems while driving or riding in City vehicles or the employee's personal vehicle when driving for business purposes, even if air bags are available. Drivers are responsible for ensuring that passengers wear properly adjusted and fastened safety belts.
5. **Smoking.** Drivers and passengers may not smoke in City vehicles nor may they hold their lit cigarette/e-cigarette outside of the vehicle window, door, or other opening.

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6. **Distracted Driving.** Drivers may not engage in distractions while driving such as texting, operating electronic devices unless carrying out official duties (such as police officers), eating, applying makeup, etc.
7. **Securing Vehicle/Unattended Vehicles.** Drivers are responsible for the security of assigned vehicles. No vehicle may be left unattended with keys in the ignition unless required for their job and only if the door is locked and a second set of keys is used. When a vehicle is otherwise left unattended, the vehicle engine should be shut off, ignition keys removed, and vehicle doors locked.
8. **Securing Loads.** Drivers are responsible for securing any load or materials transported in or by a City vehicle.

F. EXPECTATION OF PRIVACY

Employees have no expectation of privacy in City vehicles because they are City property. The City reserves the right to search City vehicles at any time, for any purpose, at any location, with or without notice.

G. GLOBAL POSITIONING SYSTEM (GPS)

The City reserves the right to install GPS or other monitoring devices on City vehicles at any time, for any purpose, with or without notice. Employees may not tamper with any GPS or tracking device.

H. AUTHORIZED PASSENGERS

Passengers are limited to individuals who need to ride in the City vehicle to conduct City business. Children, family members, friends, etc. are not permitted to ride in City vehicles unless there is a business-related necessity.

I. Exceptions.

- a. Limited circumstances may be approved on a case-by-case basis where someone not on the authorized driver roster may drive for City business such as a member of the community agreeing to drive an elected official in a parade.
- b. In emergencies where the employee has a reasonable belief, based on totality of circumstances, that the life, safety, health, or physical welfare of an individual would be threatened without the security and/or transportation the vehicle could provide. Examples of such emergencies include, but are not limited to accidents involving personal injury, acute illness, and actual and potential victims of crime and violence.

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- c. In motorist passenger assistance where there is no immediate emergency, but under the circumstances, the employee has a reasonable belief that the failure to transport the motorist and/or passengers result in such person being left in real or potentially real danger, or would result in extreme inconvenience to them. The use of a City owned vehicle in such case is limited to transporting motorists and their passengers only to those places where they are reasonably safe, and have a reasonable opportunity to obtain continued help without further conveyance in a City owned vehicle.
- d. Sworn police officers and authorized firefighters are allowed to have passengers in their police or fire command vehicle subject to their respective department Policies & Procedures.

I. PERSONAL AND COMMUTER USE OF CITY VEHICLE

1. Personal Use of a City Vehicle

- a. Incidental personal use of a City vehicle in the course of the employee's daily assignments is generally allowed. Examples include an employee stopping for a snack while en route from one job site to another or depositing a paycheck while on break and en route from one job site to another. If an employee is required by the City to commute in a City vehicle, incidental use may also include driving to/from lunch if reasonable and within close proximity to the assigned workplace.

The City vehicle may not be used for any personal use outside the employee's work hours except for incidental use to or from the employee's daily assignments such as stopping at the store while en route to/from work/home.

- b. Sworn police officers' personal use is granted to benefit the City by providing visibility and police response throughout the City. Such personal use is limited to use only within Tooele City limits. The Police Department Policies & Procedures Manual may provide additional information on personal use of police vehicles. Injuries sustained during personal use are not work-related injuries and are the officer's responsibility.
- c. Fire Chief and Fire Marshal/Emergency Management Supervisor personal use is granted to benefit the City by providing visibility and fire/emergency response throughout the City. Such personal use is limited to use only with Tooele City limits. The Fire Department Policies & Procedures Manual may provide additional information on personal use of fire vehicles. Injuries sustained during personal use are not work-related injuries and are the officer's responsibility.

DRIVING & CITY VEHICLES

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2. Commuter Use of a City Vehicle

- a. Commuter use of a City Vehicle is travel, not on work time, from the first trip outbound at the beginning of the work period and the last trip back home at the end of the work period and vice versa.
- b. The IRS considers commuter use of a City vehicle to be a taxable fringe benefit to the employee commuting in the City vehicle, whether as a driver or passenger, unless the vehicle is specifically excluded under the IRS law. Examples of vehicles excluded under the IRS law include police vehicles, fire trucks, snow plows, and a department's designated on-call vehicle when the employee is serving in the official on-call capacity.
- c. To calculate the value of the fringe benefit Tooele City has adopted the Commuting Valuation Rule, a flat \$1.50 each way (\$3 round trip) for employees who are required to commute in the City vehicle for the benefit of the City. Employees in the following positions may be required to commute in a City vehicle year-round or during specific seasonal periods to meet unique work needs:

- Parks Maintenance Supervisor
- Parks & Recreation Director
- Public Works Director
- ~~Facilities Maintenance Lead~~
- Streets Supervisor
- Water Distribution Superintendent
- Water Reclamation Superintendent
- ~~Shops Supervisor~~

In the event other positions require the employee to commute in an IRS non-excludable City vehicle or a position is removed from this list, a written memorandum signed by the Mayor shall be provided to the human resource office until such time this Section can be updated.

TOOELE CITY CORPORATION

RESOLUTION 2024-38

A RESOLUTION OF THE TOOELE CITY COUNCIL CONSENTING TO THE MAYOR'S UPDATED ADMINISTRATIVE POLICY FOR THE TOOELE CITY VOLUNTEER FIRE DEPARTMENT.

WHEREAS, the Tooele City Fire Department is comprised of volunteers who provide services for civic, charitable, and humanitarian purposes in Tooele City and provide a substantial public service and a cost savings to the taxpayers; and,

WHEREAS, Tooele City provides certain de minimis perks and benefits to volunteer firefighters in recognition of the service they provide to Tooele City residents and businesses; and,

WHEREAS, in or around 1949, the City agreed to waive golf course green fees for volunteer firefighters in recognition and support of their involvement in building the Oquirrh Hills Golf Course (front 9), and at some point in history the admission fees to the aquatic center were also waived for volunteer firefighters; and,

WHEREAS, in April 2008, the waiver of golf course green fees and aquatic center admission fees was extended to volunteer firefighters' legal spouse and dependent children, under age 19, living in the volunteers' household, which was consistent with the benefit historically being provided to City employees; and,

WHEREAS, in July 2015, an evaluation was conducted to identify the foregone revenue associated with providing the fee waivers to volunteer firefighters, and it was determined to be de minimis (valued at \$2,246 for the 2013 calendar year);

WHEREAS, in October 2015, Tooele City reviewed and revised City policy regarding wellness benefits provided to active City employees to comply with IRS regulations, and desires to formalize the historical administrative policy regarding the Wellness Benefit provided to volunteer firefighters as well; and,

WHEREAS, in January of 2016, the Tooele City Council approved Resolution 2016-01 Consenting to the Mayor's administrative policy for the Tooele City Volunteer fire department; and,

WHEREAS, in June 2024, Tooele City updated the Tooele City Personnel Policies & Procedures Manual Section 31 (...Wellness/Recreation Card), to add new facilities eligible for the employee discount pursuant to this benefit; and,

WHEREAS, the Mayor would like to update the Administrative Policy for Volunteer Firefighters to also include these new facilities to their benefit:



Administrative Policy

To: Darwin Cook, Parks and Recreation Director
Josh Decola, Pratt Aquatic Center Superintendent
Cody Lopez, Golf Pro
Matthew McCoy, Fire Chief
Kami Perkins, HR Director

From: Debbie Winn, Mayor

Date: June 24, 2024

RE: VOLUNTEER FIREFIGHTER "WELLNESS BENEFIT" UPDATED

Tooele City provides certain perks and benefits to our volunteer firefighters. Historically, one of the perks and benefits has been waiver of fees for certain golf and aquatic center admissions. In 2016 the City Council by Resolution 2016-01 consented to the Mayor's administrative policy updating the firefighter access to be similar to benefits provided to regular status City employees. In June 2024, additional facilities were added to the employee wellness benefit discount and the Mayor desired to include these facilities in the administrative policy for volunteer firefighters. This document outlines the updated administrative policy of the Mayor's Office regarding the Volunteer Firefighter fee waivers, henceforward referred to as the "Volunteer Firefighter Wellness Benefit."

WELLNESS BENEFIT

- A. The Tooele City Fire Department is comprised of volunteers who provide services for civic, charitable, and humanitarian purposes in our City and provide a substantial public service and a cost savings to the tax payers.
- B. Tooele City provides certain de minimis perks and benefits to volunteer firefighters in recognition of the service they provide to our City. One such benefit is a "Volunteer Firefighter Wellness Benefit."
- C. Eligibility. The following individuals are eligible for the benefit:
 1. Active first class volunteer firefighters, their legal spouse, and their unmarried dependent children age 19 or younger living in the household;
 2. Volunteers who changed to senior volunteer or retired volunteer (age 65 or



Administration
Debra Winn, Mayor

I reserve the right to exercise discretion in the implementation of this Administrative Policy for purposes deemed to be in the best interest of the City. This Administrative Policy is not a contract. I reserve the right to modify, cancel, or otherwise change this Administrative Policy as deemed prudent or necessary. This Administrative Policy will stay in effect until my successor so changes it.

TOOELE CITY CORPORATION

RESOLUTION 2024-33

A RESOLUTION OF THE TOOELE CITY COUNCIL CONSENTING TO THE PAYMENT OF A RETENTION BONUS TO SCHOOL RESOURCE OFFICERS (SROs) ASSIGNED ON A REGULAR FULL-TIME BASIS TO A SCHOOL FOR THE 2024-2025 SCHOOL YEAR.

WHEREAS, Tooele City renewed a contract with the Tooele County School District to provide school resource officer services at select upper-level schools located within Tooele City pursuant to Utah Code 53G-8-702; and,

WHEREAS, during the 2023-2024 school year, the City Council was apprised of the ongoing challenges the Tooele City Police Department was experiencing in providing school resource officer services, and proposed a School Resource Officer Retention Bonus payment option for City Council approval; and,

WHEREAS, the Tooele City Police Department experienced sufficient interest from current officers in the SRO assignment and stability in staffing the SRO assignment; and,

WHEREAS, while other challenges remain, staffing and stability in turnover were improved and are believed to be attributable to the SRO retention bonus; and,

WHEREAS, Tooele City desires to again offer a SRO retention bonus for the 2024-2025 school year to retain current full-time regular SROs assigned to a school and to incentivize officers to work the SRO assignment should a vacancy occur by making a one-time retention bonus payment as follows:

- \$0 bonus will be paid to any SRO who voluntarily resigns from SRO assignment at any time during the 2024-2025 school year;
- \$3,000 lump sum payment will be paid to any current full-time regular SRO assigned to a school who completes the entire 2024-2025 school year SRO assignment pursuant to the City's contract with the Tooele County School District, excluding any legal entitlement to protected leave such as workers compensation leave or Family and Medical Leave Act protected leave;
- In the event a full-time regular SRO assignment becomes open or the City initiates the movement of a SRO to a new department assignment, the City will prorate the \$3,000 (on monthly basis) and provide a prorated lump sum payment to the officer who is assigned on a full-time regular basis to complete the remainder of 2024-2025 school year SRO contract; and,
- Any bonus payment will be made after the last day of the school year contract but before the end of the City's fiscal year.

WHEREAS, the anticipated total cost of the proposed retention bonus is included in the 2025 fiscal year budget; and,

WHEREAS, Tooele City Policies & Procedures Manual Section 9: Compensation, Part A states: "This Section does not identify every compensation-related matter that may arise. Tooele City reserves the right to otherwise address such matters in a manner that best meets the City's needs and complies with applicable laws"; and,

WHEREAS, the above-cited provision of the Tooele City Policies & Procedures Manual Section 9: Compensation, Part A, provides the City Administration with the ability to make the one-time retention bonus adjustment contemplated in this Resolution; however, the City Administration recognizes the significance of the SRO retention bonus, desires to be transparent in the business need to make the retention bonus payment this year, and desires to have a written record that provides historical context as to why the one-time retention bonus was offered and made to SROs for school year 2024-2025:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOEELE CITY COUNCIL that consent is hereby given to the Mayor to authorize a one-time payment of a retention bonus to SROs for the 2024-2025 school year contractual obligation with the Tooele County School District, as described herein.

This Resolution is necessary for the immediate preservation of the peace, health, safety, or welfare of Tooele City and shall become effective upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

TOOELE CITY MAYOR

(Approved)

(Disapproved)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form:

Roger Evans Baker, Tooele City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2024-27

A RESOLUTION OF THE TOOELE CITY COUNCIL DECLARING THAT TOOELE CITY, AFTER JULY 1, 2024, WILL PICK UP AND PAY A PORTION OF THE INCREASED AMOUNT OF THE REQUIRED EMPLOYEE CONTRIBUTIONS FOR ALL TOOELE CITY EMPLOYEES WHO ARE MEMBERS OF THE UTAH STATE RETIREMENT TIER II PUBLIC SAFETY & FIREFIGHTER CONTRIBUTORY RETIREMENT PLAN AND INCLUDES PROVISIONS RELATING TO THE EMPLOYER PICK-UP.

WHEREAS, on April 1, 2020, the Tooele City Council approved Resolution 2020-25 declaring that Tooele City, after July 1, 2020, will pick up and pay a portion of the required employee contribution for all Tooele City employees who are members of the Tier II Public Safety & Firefighter Contributory Retirement System, up to 2.00%, including provisions relating to the employer pick-up; and,

WHEREAS, on May 18, 2022, the Tooele City Council approved Resolution 2022-33 declaring that Tooele City, after July 1, 2022, would pick up and pay the increase to the required employee contribution for all Tooele City employees who are members of the new Tier II Public Safety & Firefighter Contributory Retirement System, up to 2.60%, including provisions relating to the employer pick-up; and,

WHEREAS, the Utah Retirement System (URS) has published new rates, to become effective July 1, 2024, and the cost to the employees who are members of the Tier II Public Safety & Firefighter Contributory Retirement System will increase from 2.59% to 4.73%, and this amount exceeds Tooele City's prior pick-up election limitation of 2.60%; (see the new URS Rate Guide, attached as Exhibit B); and,

WHEREAS, effective July 1, 2024, the cost to employees in the URS Tier II Contributory Retirement System (non-public safety or fire) will also change and require a 0.70% employee contribution, and a pick-up election option is not available by law under this plan; and

WHEREAS, the Fiscal Year 2024-2025 Tooele City Salary Schedule was increased by 0.70% as an insurance off-set aimed to minimize the impact that the change in URS-required employee contributions for Tier II employees will have on employee gross compensation; and,

WHEREAS, because public safety and firefighters will also experience the increased compensation in the Salary Schedule, Tooele City completed the appropriate forms with the Utah State Retirement Office declaring the pick-up election for Tier II Public Safety & Firefighter Contributory Retirement System to be at a rate of 4.03% resulting in Tier II Public Safety & Firefighter employees also contributing 0.70% for fiscal year 2024-2025 (see the 2020 Employer Election to Pick-Up Employee Contributions form schedule, attached as Exhibit A); and,

WHEREAS, Tooele City desires to formally pick up the July 1, 2024, employee contributions required to be paid under UCA Section 49-23-301(2)(c), as enacted in Senate Bill 56, Tier II Public Safety & Firefighter Retirement Enhancements (2020 General Session), for all City employees participating in the Tier II Public Safety & Firefighter Contributory Retirement System with a new limit of 4.03%; and,

WHEREAS, in accordance with federal and state law, including Section 414(h)(2) of the Internal Revenue Code, Tooele City took formal action to pick up required employee contributions, which will be paid by the employer in lieu of employee contributions; and,

WHEREAS, Senate Bill 56 (2020 General Session) required that if an entity elects to pick up the cost to the employee in the Tier II Public Safety & Firefighter Contributory Retirement System, the agency must also make an equivalent employer 401(k) contribution to employees participating in the Public Safety Tier II Defined Contribution Only Plan (i.e. 401k only):

NOW, THEREFORE, BE IT RESOLVED BY THE TOOEELE CITY COUNCIL that: Tooele City declares that beginning July 1, 2024, the City, determines that it is in the best interest of Tooele City to prospectively increase the pick-up election and pay the required employee contributions, up to 4.03%, for all City employees who are members of the Tier II Public Safety & Firefighter Contributory Retirement System.

BE IT FUTHER RESOLVED that the picked-up contributions paid by the employer, even though designated as employee contributions for Utah state law purposes, are being paid by the City on behalf of employees in lieu of the required employee contributions.

BE IT FURTHER RESOLVED that the picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding, until distributed from the Utah Retirement System, so that the contributions are treated as employer contributions pursuant to Section 414(h)(2) of the Internal Revenue Code.

BE IT FURTHER RESOLVED that the picked-up contributions are supplemental to, and not a salary reduction to, the City employees who are eligible for and participating members in the Tier II Public Safety & Firefighter Contributory Retirement System.

BE IT FURTHER RESOLVED that from and after the date of this pick-up, a City employee shall not have a cash or deferred election right with respect to the designated employee contributions, including that the employees shall not be permitted to opt out of the pick-up and shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the City on behalf of its employees to the Utah Retirement Systems.

BE IT FURTHER RESOLVED that beginning July 1, 2024, the City, in compliance with Senate Bill 56 (2020 General Session) will also prospectively contribute an amount equivalent to that of the annual pick-up to the Utah State Retirement System 401(k) plan,

for any member of the Tier II Public Safety & Firefighter Defined Contribution Only plan, as an employer 401(k) contribution.

This Resolution is necessary for the immediate preservation of the peace, health, safety, or welfare of Tooele City and shall become effective upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

TOOELE CITY MAYOR

(Approved)

(Disapproved)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form:

Roger Evans Baker, Tooele City Attorney

Exhibit A



Utah Retirement Systems
 PO Box 1590
 Salt Lake City, UT 84110-1590
 801-358-7318 | 800-753-7318
 www.urs.org

Employer Election To Pick-Up Member Contributions Tier 2 Public Safety and Firefighter

Instructions:

- This form is designed to notify Utah Retirement Systems (URS) of an Employer's formal election to "pick-up" retirement contributions.
- This form and accompanying documentation must be returned to URS for processing.
- A pick-up election is subject to federal law, resulting in tax and legal consequences, including limitations about the ability to modify or revoke the election. For information regarding employer pick-up contributions, please refer to federal law and guidance, including Internal Revenue Code Section 414 and IRS Revenue Ruling 2006-43.
- An Employer should consult its legal, financial, and tax advisors if it has any questions concerning the consequences of Member contribution "pickups" and submitting this form.

SECTION A - EMPLOYER INFORMATION

Employer Name Tooele City Corporation	Employer Number #491	Date 4/11/2020
Effective Date: 1-1-2020 (The effective date must be after the date that the pick-up election was formally adopted as provided in the attached documentation.)		

SECTION B - PICK-UP AMOUNT(S)

The above-named Employer certifies that it has taken formal action to provide that the contributions on behalf of its covered employees in the following URS System, although designated as employee contributions, will be paid by the employer in lieu of employee contributions. (Please check the box and fill in the portion of employee contributions picked-up for each class of employees below. For example, mark "ALL" for a pick-up of all employee contributions for that system or a percentage of salary for a pick-up of a portion of employee contributions.)

Please also attach written documentation to this form that provides evidence that the Employer formally elected to prospectively pick-up specified employee contributions. (For example, ordinance, resolution, governing body meeting minutes, etc.)

Note: If you are picking-up contributions for both public safety and firefighter employees, check both boxes.

- Tier 2 Public Safety and Firefighter Contributory Retirement System, with the following pick-up election that will be paid by the Employer in lieu of employee contributions for members serving as a Public Safety Officer:
- ALL _____ OR
 - 92% to 2.2% of salary.
- Tier 2 Public Safety and Firefighter Contributory Retirement System, with the following pick-up election that will be paid by the Employer in lieu of employee contributions for members serving as a Firefighter:
- ALL _____ OR
 - _____ % of salary.

SECTION C - CERTIFICATION AND SIGNATURE

I acknowledge and certify the following:

- I represent and have the authority to sign and submit this form on behalf of the participating employer;
- The Employer has taken all appropriate and necessary actions to make a formal Employer pick-up regarding employee contributions on behalf of its employees;
- This election to pay for the Employee contributions shall constitute an Employer pick-up of designated contributions pursuant to Internal Revenue Code Section 414;
- From and after the date of the pick-up election, an Employee may not: 1) have a cash or deferred election right with respect to designated Employee contributions; 2) be permitted to opt-out of the pick-up; or 3) have the option of choosing to receive or receiving the contributed amounts directly (instead of having them paid by the Employer to the specified system/plan);
- In order for contributions to be considered paid by the employer, and therefore not subject to Social Security and Medicare tax (FICA), the Employer contributions: 1) Must be mandatory for all Employees covered by the retirement system; and 2) Must be a salary supplement and not a salary reduction—in other words, the Employer must not reduce employee salary to offset the amount designated as employee contributions;
- Future modifications to this Employer election may be disallowed or limited;
- The election authorized to be taken by the foregoing is not contrary to any governing provisions of the Employer;
- I understand that URS is not providing the Employer legal, financial, or tax advice relating to making a "pick-up" election or submitting this form; and
- The information provided on this form and attached documentation is correct and can be relied upon by URS.

Printed Name of Employer Representative (Binding Official) Debra E. Winn	Signature of Binding Official <i>Debra E. Winn</i>	Title Mayor
--	---	-----------------------

Page 1 of 1 Attest:

Minnie J. Tooele
 Minnie J. Tooele City
 2020

URS-2018-0328

Exhibit B

Utah Retirement Systems Final Condensed Retirement Contribution Rate Guide Fiscal Year July 1, 2022 - June 30, 2023

	Tier 1 - RS System Contributions Reporting Period Year 2022-2023 RATES			Tier 2 - CD Hybrid System Contributions Reporting Period Year 2022-2023 RATES			Tier 2 - DC Plan Contributions Reporting Period Year 2022-2023 RATES		
	Employees	Employer	TOTAL	Employees	Employer	TOTAL	Employees	Employer	TOTAL
Public Employees									
County Retirement System									
11- Local Government	6.00	11.56	18.56						
12- State and County	6.00	17.70	23.70						
13- Higher Education	6.00	17.70	23.70						
Municipal Retirement System									
14- Local Government	-	12.84	12.84						
15- State and County	-	22.28	22.28						
16- Higher Education	-	22.13	22.13						
Public Safety									
Contributory Retirement System									
Division A									
21- Other Division A With 2.5% COA	13.29	22.29	35.58						
22- Other Division A With 4% COA	13.29	24.87	38.16						
Division B									
23- Other Division B With 2.5% COA	10.89	22.81	33.71						
24- Other Division B With 4% COA	10.89	27.88	38.77						
Public Safety									
Non-Contributory Retirement System									
Division A									
41- State With 4% COA	-	41.35	41.35						
42- Other Division A With 2.5% COA	-	34.04	34.04						
43- Other Division A With 4% COA	-	35.71	35.71						
44- Residual Utah 4% COA	-	50.38	50.38						
Division B									
61- State With 2.5% COA	-	48.21	48.21						
62- Other With 2.5% COA	-	48.22	48.22						
63- Other With 2.5% COA	-	42.14	42.14						
64- Other With 2.5% COA	-	41.99	41.99						
65- Other Division B With 2.5% COA	-	22.28	22.28						
66- Other Division B With 4% COA	-	37.97	37.97						
Non-Contributory Retirement System									
Division A									
31- Division A	15.05	3.61	18.66						
Division B									
32- Division B	16.73	6.24	22.97						
Public Safety									
Non-Contributory Retirement System									
Division A									
33- Division A	-	44.76	44.76						

* Does not include the required 2.5% ABLE contribution.
 ** Age-Weighted Accrual Utility
 † Age-Weighted Accrual Utility and Public Safety Plan Information for Effective September 1, 2022 - August 31, 2023

TOOELE CITY CORPORATION

ORDINANCE 2024-20

AN ORDINANCE OF TOOELE CITY AMENDING TOOELE CITY CODE SECTION 10-3-27 REGARDING VEHICLE STORAGE IN THE PUBLIC RIGHTS-OF-WAY.

WHEREAS, Utah Constitution, Article XI, Section 5 directly confers upon Utah's charter cities, including Tooele City, "the authority to exercise all powers relating to municipal affairs, and to adopt and enforce within its limits, local police, sanitary and similar regulations not in conflict with the general law"; and,

WHEREAS, Utah Code Section 10-8-84 enables Tooele City to "pass all ordinances and rules, and make all regulations . . . as are necessary and proper to provide for the safety and preserve the health, and promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the city and its inhabitants, and for the protection of property in the city"; and,

WHEREAS, Utah Code Chapter 41-6a Part 14 regulates the parking of vehicles on highways, including municipal public rights-of-way; and,

WHEREAS, Tooele City Code Chapter 10-3 regulates the parking of vehicles on the public rights-of-way, identifies unlawful parking, and imposes civil penalties for parking violations; and,

WHEREAS, TCC Section 10-3-27 prohibits the storage of vehicles within the public rights-of-way for more than 48 hours; and,

WHEREAS, vehicle owners cited for violation of Section 10-3-27 have argued that moving a vehicle even a small distance between public right-of-way parking locations within the 48 hours removes the vehicle from within the definition of "storage" and provides a defense to the parking citation; and,

WHEREAS, the Tooele City Police Department has recommended that Section 10-3-27 be amended to foreclose the defense, and the City Attorney's Office supports the recommendation, including as viewed from its role of defending the City against parking citation appeals; and,

WHEREAS, the proposed amendment to Section 10-3-27 (1) prohibits storage, (2) defines storage, and (3) eliminates the defense, as follows:

10-3-27. Using Public Rights-of-way for Storage Prohibited.

~~No person shall use the public rights-of-way for storage of vehicles, including a car, truck, boat, trailer, motor home, camper, recreational vehicle, motorcycle, all-terrain vehicle, or other similar vehicle. For purposes of this Section, the word "storage" shall mean being located within any public right-of-way for a period of time longer than 48 hours. No person shall park a vehicle, boat, trailer, motor home, camper, recreational vehicle, motorcycle, or other item upon any public right-of-way for a period of time longer than 48 hours. Moving a vehicle from one public right-of-way location to another within the 48 hours is not a defense.~~

; and,

WHEREAS, the City Council finds that prohibiting vehicle storage in the public rights-of-way is reasonably necessary to protect the public health and safety, and to protect property, including the illegally parked vehicles themselves; and,

NOW, THEREFORE, BE IT ORDAINED BY THE TOOEELE CITY COUNCIL that Tooele City Code Section 10-3-27 is hereby amended, as shown below.

10-3-27. Using Public Rights-of-way for Storage Prohibited.

No person shall use the public rights-of-way for storage of vehicles, including a car, truck, boat, trailer, motor home, camper, recreational vehicle, motorcycle, all-terrain vehicle, or other similar vehicle. For purposes of this Section, the word "storage" shall mean being located within any public right-of-way for a period of time longer than 48 hours. Moving a vehicle from one public right-of-way location to another within the 48 hours is not a defense.

This Ordinance shall become effective upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Ordinance is passed by the Tooele City Council this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form:

Roger Evans Baker, City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2024-51

A RESOLUTION OF THE TOOELE CITY COUNCIL ADOPTING A LEGISLATIVE POLICY REGARDING PUBLIC COMMENTS IN PUBLIC MEETINGS, APPLICABLE TO THE PUBLIC COMMENT PERIOD AND PUBLIC HEARINGS.

WHEREAS, Tooele City Charter Section 2-02 vests Tooele City's legislative authority with the City Council; and,

WHEREAS, the conduct of City Council meetings is governed by Charter Section 2-04, which provides that "The Council shall have the power to make and enforce such rules and regulations for the administration of the Council, the preservation of order, and the transaction of the business of the Council as may be necessary and proper"; and,

WHEREAS, Tooele City Code (TCC) Chapter 1-5 regards the Tooele City Council, and provides that "The city council shall exercise the legislative powers of the city" (Section 1-5-2); and,

WHEREAS, the conduct of City Council meetings is governed by the Utah Open and Public Meetings Act, UCA Chapter 52-4, and includes a provision stating "at the discretion of the presiding member of the public body, a topic raised by the public may be discussed during an open meeting, even if the topic raised by the public was not included in the agenda or advance public notice for the meeting" (UCA Section 52-4-202(6)(b)); and,

WHEREAS, the First Amendment to the Constitution of the United States recognizes freedom of speech: "Congress shall make no law...abridging the freedom of speech...or the right of the people...to petition the Government for a redress of grievances"; and,

WHEREAS, Article I Section 15 of the Constitution of the State of Utah recognizes freedom of speech: "No law shall be passed to abridge or restrain the freedom of speech"; and,

WHEREAS, the Supreme Court of the United States has held through many cases the existence of several distinct forums within which the freedom of speech is protected, including traditional public forum, designated public forum, and limited public forum, in the latter of which the freedom of speech but can be limited; and,

WHEREAS, the City Council has operated its public meetings as a limited public forum, in which time, place, and manner regulations are constitutionally permissible to

maintain the orderly, civil, and efficient conduct of the Council's business while still allowing public speech; and,

WHEREAS, the City Council has historically, for two decades or more, placed on the agenda of its public meetings an Open Forum or a Public Comment Period, during which the public is invited to speak to the Council; and,

WHEREAS, the City Council has historically limited Public Comment Period speakers to three minutes of speech each, and has not engaged in a substantive dialog but rather the acceptance of comments for later action, if any, by the Council or by the Mayor and Administration; and,

WHEREAS, on June 15, 2022, the City Council approved Resolution 2022-46, adopting a Public Comment Procedure of limited scope; and,

WHEREAS, the City Council desires to adopt a more detailed Public Comment Period policy, with application also to statutorily required public hearings, in order to achieve order, civility, and efficiency in its public meetings, including to require speech to address matters within the Council's jurisdictional authority and to the topics for which a public hearing was noticed; and,

WHEREAS, the City Council discussed a Public Comment Period policy during its public work meetings of May 15 and June 5, 2024; and,

WHEREAS, consistent with instruction from the City Council, the City Administration has prepared a draft Public Comment policy, attached as Exhibit A, for the Council's consideration:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the public comment policy attached as Exhibit A is hereby adopted.

This Resolution is necessary for the immediate preservation of the peace, health, safety, or welfare of Tooele City and shall become effective upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

TOOELE CITY MAYOR

(Approved)

(Disapproved)

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form:

Roger Evans Baker, Tooele City Attorney

Exhibit A

Policy: Public Comment

Policy: Public Comments

In its discretion, the City Council may notice a Public Comment Period on its meeting agendas. During these meetings, the City Council Chambers shall be a Limited Public Forum, subject to this Policy. When a Public Comment Period is noticed, the time, place, and manner regulations of this Policy shall apply. The City Council's failure to strictly enforce each regulation shall not limit the Council's ability to require substantial compliance from speakers. This Policy shall apply to City Council meeting Public Hearings.

Verbal Comments

- Speakers will identify themselves verbally and in writing by first and last name.
- Speakers will identify their local geographical area of residence (e.g. Tooele City). The Chair may restrict comments to Tooele City residents, businesses, and other stakeholders.
- Speakers will address comments directly to the City Council (not to the Mayor, City staff, development applicants, presenters, members of the public, or others).
- Comments will be limited to 3 minutes per speaker. A timer may be displayed. After 3 minutes, the microphone may be cut off, and a timer may sound.
- The Chair may designate a total reasonable length of time for comment. If no time limitation is designated, the length of time for comment shall be limited to thirty (30) minutes per Public Comment Period and per Public Hearing, unless indicated otherwise by the Chair.
- The Public Comment Period and Public Hearings are not free-for-all open-mic opportunities. Speakers will limit their comments to topics within the City Council's jurisdictional authority. In the case of a Public Hearing, speakers will limit their comments to the topics for which the Public Hearing was noticed.
- Speakers will not engage in disrespectful, disruptive, attacking, threatening, or violent behavior.
- Speakers will not make obscene comments or gestures.
- Clapping, booing, hissing, cheering, and other similar disruptive behavior is prohibited.
- No verbal comments may be made remotely via electronic means except as a reasonable ADA accommodation, upon request.

Written Comments. Speakers may submit written comments to the City Recorder. Comments shall be delivered no later than the day prior to the meeting. The City Recorder will deliver the comments to the City Council. The Chair will indicate during the public comment period the receipt of written comments and at least the substance of their content.

Signs. Signs of any size or type displayed by the public are prohibited in the City Council chambers. Signs may be displayed in the City Hall rotunda so long as they do not disrupt the meeting or interfere with patron attendance, in the City Council's discretion, if the comments comply with the verbal comment regulations, above.

The City Council retains discretion in the administration of this Policy, and may alter or add to these regulations for meeting decorum and efficiency. The City Council may utilize all legal means to enforce this Policy. The Council Chair is primarily responsible for the enforcement of this Policy.

Chair: _____

Date: _____

TOOELE CITY CORPORATION

RESOLUTION 2024-52

A RESOLUTION OF THE TOOELE CITY COUNCIL APPROVING INSURANCE COVERAGE FOR INSURANCE PERIOD 2024-2025.

WHEREAS, Tooele City employs a comprehensive risk management strategy, including safety and sensitivity training, repair or removal of damaged equipment, risk inventories, risk management and safety policies, and insurance, the purpose of which strategy is to avoid harm to persons and property and to decrease claims against the general funds of Tooele City; and,

WHEREAS, the City has been insured by the Utah Local Governments Trust (“Trust”) since August 1, 2018; and,

WHEREAS, the Trust charged a premium of \$182,175 for the 2018-2019 Insurance Period, \$183,280 for the 2019-2020 Insurance Period, \$201,182 for the 2020-2021 Insurance Period, \$222,755.92 for the 2021-2022 Insurance Period, and \$268,924 for the 2022-2023 Insurance Period, \$290,862.00 for 2023-2024; and,

WHEREAS, for the 2024-2025 Insurance Period, the Trust proposes to insure Tooele City for a total premium of \$295,532, comprised of \$185,880 for liability coverage, \$86,644 for property coverage, and \$23,008 for auto coverage (see Exhibit A):

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the combined property, auto, and casualty insurance premium of the Utah Local Governments Trust is hereby approved, with a 2024-2025 insurance period package premium of \$295,532, and that the Mayor is hereby authorized to sign all documents necessary to implement the coverage.

This Resolution shall become effective immediately upon passage by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2024.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

Debra E. Winn, Mayor

Debra E. Winn, Mayor

ATTEST:

Michelle Y. Pitt, City Recorder

S E A L

Approved as to Form: _____
Roger Evans Baker, Tooele City Attorney

Exhibit A

Insurance Proposal: 2024-2025 Insurance Period

PREMIUM SUMMARY

Workers Compensation	N/A
Auto (per current schedule)	\$23,008 (0% rate change)
Property (per current SOV)	\$86,644 (0% rate change)
Liability	\$185,880 (0% rate change)
Cyber	\$0 (\$25,000 deductible)
Pollution	\$0 (\$25,000 deductible)
Crime	\$0 (\$25,000 deductible)
TARP Discounts	\$0 (Potential 5% WC) \$0 (Potential 5% GL)

2024 PACKAGE PREMIUM **\$295,532 (0% premium increase)**

This proposal is for illustration purposes only. Coverage and limits governed by policy terms and conditions, subject to underwriting and loss verification.



**Tooele City Council and the Tooele City Redevelopment Agency
Work Meeting Minutes**

Date: Wednesday, June 5, 2024

Time: 5:30 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Maresa Manzione

Melodi Gochis

Justin Brady

Ed Hansen

David McCall

City Employees Present:

Mayor Debbie Winn

Adrian Day, Police Department Chief

Michelle Pitt, City Recorder

Loretta Herron, Deputy City Recorder

Roger Baker, City Attorney

Andrew Aagard, Community Development Director

Shannon Wimmer, Finance Director

Darwin Cook, Parks and Recreation Director

Jamie Grandpre, Public Works Director

John Perez, Economic Development Director

Chase Randall, Library Director

Minutes prepared by Katherin Yei

1. Open City Council Meeting

Chairman Brady called the meeting to order at 5:30 p.m.

2. Roll Call

Maresa Manzione, Present

Melodi Gochis, Present

Justin Brady, Present

Ed Hansen, Present

David McCall, Present

3. Mayor's report

Mayor Winn shared the following information:

The Tooele City Arts Council met at the Ritz theater to watch Wizard of Oz. The Tooele County Fire graduation had eight Tooele City graduates. Bit & Spur rodeo grounds created a brand-new riding arena.

4. Council Member's Report

The Council Members reported on the events they attended during the week.

5. Discussion Items

A. Ordinance 2024-17 An Ordinance of Tooele City Enacting Tooele City Code Section 10-2-8 Regarding Obstruction of Streets and Sidewalks

Presented by Adrian Day, Police Chief

Chief Day presented a City Code section 10-2-8 regarding obstruction of streets and sidewalks. The City can receive \$42,000 under the homeless shelter mitigation grant. The board needs ordinances on camping and restricting the transfer of money or goods on the highway. Utah State Code outlines these items. The intention is to protect the public.

The Council asked the following questions:

Are all roads included in the ordinance?

Can this be done on business property?

Chief Day addressed the Council's questions. Only the roads listed are included. The ordinance includes space within 10-feet of the high-volume roadway.

Mr. Baker addressed the Council. The roads listed are the roads that are the highest volume within the City. This won't be controlled on private property. Both the driver and person transferring goods will be in violation.

B. Resolution 2024-44 A Resolution of the Tooele City Council Authorizing Payment of a Fee in Lieu of Water Rights Conveyance for U-Haul Moving and Storage

Presented by John Perez, Economic Development Director

Mr. Perez presented a payment of fee in lieu of water rights conveyance for U-Haul moving and storage. They have an estimated capital investment of \$20.8 million, providing two full time positions and four part-time positions. The applicant is requesting 3.8-acre feet.

The Council asked the following:

Is water use interior use only?

Will they have a carwash?

Mr. Perez addressed the Council. The water is interior use only. There will not be a carwash on the property.

C. Canyon Springs Annexation - Review of the Petition for Annexation of 61 Acres of Property Located at Approximately 750 North Droubay Road

Presented by Andrew Aagard, Community Development Director

Mr. Aagard presented an annexation petition of 61 acres located 750 north Droubay Road by Howard Schmidt. This is to annex in 61 acres. All documents have been submitted. It would yield 172 lots, zoned R1-7. The petition does not approve the annexation but accept the petition for further discussion and consideration.

The Council asked the following questions:
Were all studies included?
What is the estimated time frame?

Mr. Andrew addressed the Council's questions. If anything is missing, staff will have the applicant resubmit them at a later time. There are many steps in the annexation process. If there are no hold ups, it can take two to three months.

Mayor Winn addressed the Council. During the next work meeting, they will have all the studies and information to discuss further movement or request additional information.

D. Lexington Greens Lot 107 - Review of a Request to Amend the Lexington Greens PUD to Permit a Reduction of Rear Yard Setbacks

Presented by Andrew Aagard, Community Development Director

The applicant withdrew the application.

E. Public Comment Period Discussion

Presented by Roger Baker, City Attorney

Mr. Baker presented public comment period discussion. These rules help regulate public speaking. These guidelines would include, the public identifying themselves when they speak and identifying their area of residence. The public comment is limited to Tooele residents, business owners, and other constituents which includes public with City business. They are allowed to discuss legislative policies, and limited on time. The written comment does have to address City business and be received within time limit. These regulations can be amended at the discretion of the Council.

The Council asked the following questions:
Should the consequences be listed out or leave it as is?

The Council suggests no clapping, booing, or disruptive behavior.

Mr. Baker addressed the Council. They can list the consequences, though each situation may need to adjust for the unique circumstances. He will bring a resolution with a final draft policy to the June 19th meeting.

F. Fraud Risk Assessment

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer presented the fraud risk assessment. This is submitted the state auditor's office. Total score is 355-putting the City at low point, does not have a formal audit committee and no CPA just bachelors. This is required by the State.

The City Council asked the following:
Why doesn't the City have a committee?

Ms. Wimmer addressed the Council. The committee would be made up of the public. They would help decide budget, give suggestions on all policies, procedures, and money issues.

G. Lot Line Adjustment for Par Four

Presented by Andrew Aagard, Community Development Director

Mr. Aagard presented a lot line adjustment for par four. This is also known as Valo on vine. This was excess property that the City sold to a business group. At that time the City had plans for the road located near there. The developer would like to build amenities on that parcel. Staff is proposing a land swap and lot line adjustment. The applicant is in support, but did submit a counter offer. They are asking the City to construct a privacy fence. As well as installing a fence if the City will not landscape their property.

Mr. Baker addressed the Council. The property exchange is simple. There is a detailed purchased agreement with lots of development requirements. He suggests having the applicant's other requests handled as an amendment to the purchase agreement.

The Council showed favor to this item. Including discussing the additional requests at a later time.

6. Closed Meeting - Litigation, Property Acquisition, and/or Personnel

There was no closed meeting.

7. Adjourn

Chairman Brady adjourned the meeting at 6:17 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ____ day of June, 2024

Justin Brady, City Council Chair

Tooele City Council Business Meeting Minutes

Date: Wednesday, June 5, 2024

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Melodi Gochis

Justin Brady

Maresa Manzione

Ed Hansen

David McCall

City Employees Present:

Mayor Debbie Winn

Adrian Day, Police Department Chief

Michelle Pitt, City Recorder

Loretta Herron, Deputy City Recorder

Roger Baker, City Attorney

Andrew Aagard, Community Development Director

Shannon Wimmer, Finance Director

Darwin Cook, Parks and Recreation Director

Jamie Grandpre, Public Works Director

John Perez, Economic Development Director

Chase Randall, Library Director

Minutes prepared by Katherin Yei

Chairman Brady called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Brady.

2. Roll Call

Melodi Gochis, Present

Justin Brady, Present

Maresa Manzione, Present

Ed Hansen, Present

Dave McCall, Present

3. Public Comment Period

The public hearing was opened. No one came forward. The public hearing was closed.

4. Resolution 2024-47 A Resolution of the Tooele City Council Consenting Mayor Winn's Appointment of Chennelle Roth and Malcolm Walden to the Library Board of Directors

Presented by Chase Randall, Library Director

Mr. Randall presented the Mayor's appointment of Chennelle Roth and Malcolm Walden to the Library Board of Directors.

Council Member McCall motioned to approve Resolution 2024-47; A Resolution of the Tooele City Council Consenting Mayor Winn's Appointment of Chennelle Roth and Malcolm Walden to the Library Board of Directors. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye," and Chairman Brady, "Aye." The motion passed.

5. Library Annual Report

Presented by Chase Randall, Library Director

Mr. Randall presented the Library Annual Report. Inventory is done once a year near thanksgiving. The library has 50,599 items in the building. There have been 12,342 visits per month. There are 12,327 card holders. The library has filled 5 positions this last year.

6. Public Hearing and Motion on Ordinance 2024-18 An Ordinance of Tooele City Reassigning the Land Use Designation for Approximately 16.7 Acres of Property Located at Approximately 55 West 3100 North from Medium Density Residential (MDR) to High Density Residential (HDR)

Presented by Andrew Aagard, Community Development Director

Mr. Aagard presented a land use map amendment for the property located near 55 west 3100 north. Its current Land Use Designation is medium density residential. They are requesting High Density Residential for 16.7 acres. The Planning Commission recommends positive approval.

The public hearing was opened. No one came forward. The public hearing was closed.

The Council asked the following questions:

When this is rezoned, can the Council put a condition that it has to be annexed into the North Tooele Special Service District?

The applicant shared their intent to join the North Tooele City Special Service District.

Mr. Baker addressed the Council. The Council has near absolute legislative discretion to approve or deny the Land Use Map amendment and zoning change. This would be the Council's only time to add a condition to the changes. Such conditions cannot be imposed at the subdivision or site plan approval phase.

Chairman Brady motioned to approve Ordinance 2024-18 with the condition that the applicant annexes into the North Tooele Special Service District. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

7. Public Hearing and Motion on Ordinance 2024-19 An Ordinance of Tooele City Reassigning the Zoning for Approximately 16.7 Acres of Property Located at Approximately 55 West 3100 North from GC General Commercial to MR-20 Multi-Family Residential

Presented by Andrew Aagard, Community Development Director

Mr. Aagard presented a zoning amendment for the property located 55 west 3100 north. It is currently zoned GC, General Commercial. The applicant is requesting MR-20, Multi-family residential. The applicant is looking to do MR-17 in the 16.7 acres. The Planning Commission recommends approval. If this is rezoned, this satisfies two of the requirements for modern income housing.

Mr. Baker addressed the Council. There is a disconnect at the legislature between affordability and density. State policy requires increased densities, but increased density does not necessarily increase affordability. As the City moves forward with this development inside the North Tooele City Special Service District, it would be great to begin developing standards for the commercial areas, because currently there are none.

The public hearing was opened. No one came forward. The public hearing was closed.

Council Member Manzione motioned to approve Ordinance 2024-19; An Ordinance of Tooele City Reassigning the Zoning for Approximately 16.7 Acres of Property Located at Approximately 55 West 3100 North from GC General Commercial to MR-20 Multi-Family Residential with the condition that the applicant annexes into the North Tooele Special Service District. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

8. State Funded Grant Previously Funded by VOCA (Victims of Crime Act)

Presented by Velynn Matson, City Court Victim Advocate

Ms. Matson presented the State funds for VOCA. They have been funded by the state program last year and were approved this year. VOCA has been able to provide extra funding for emergency funds.

9. Ordinance 2024-16 An Ordinance of Tooele City Amending Tooele City Code Section 6-3-3 Regarding Service Animal Licensing Fees

Presented by Adrian Day, Police Chief

Chief Day section 6-3-3 exempts Service Animal from paying the fees. A service dog does not require documentation or professional training. If it is deemed dangerous, they must pay the animal licensing fees. The fee is \$10 for a fixed fee and \$30 for a dog that is not fixed.

Mr. Baker addressed the Council. The Council could direct staff to remove the exemption all together, making all dogs equal when it comes to license fees.

Council Member Manzione motioned to approve Ordinance 2024-16 Regarding Service Animal Licensing Fees by striking the exemption for animal service fees. Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

10. Ordinance 2024-17 An Ordinance of Tooele City Enacting Tooele City Code Section 10-2-8 Regarding Obstruction of Streets and Sidewalks

Presented by Adrian Day, Police Chief

Chief Day presented a City Code section 10-2-8 regarding obstruction of streets and sidewalks. The City can receive \$42,000 under the homeless shelter mitigation grant. The board needs ordinances on camping and restricting the transfer of money or goods on the highway. Utah State Code outlines these items. The intention is to protect the public.

The Council discussed adding additional streets and areas to the Ordinance.

Council Member Gochis motioned to approve Ordinance 2024-17; An Ordinance of Tooele City Enacting Tooele City Code Section 10-2-8 Regarding Obstruction of Streets and Sidewalks including 200 West and Tooele Boulevard. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

11. Resolution 2024-31 A Resolution of the Tooele City Council Renaming Tooele City's Downtown Alliance to Tooele City Historic Main Street Commission

Presented by John Perez, Economic Development Director

Mr. Perez presented the renaming of the Tooele City's Downtown Alliance to Tooele City Historic Main Street Commission.

The Council asked the following questions:

What are the boundaries?

Mayor Winn addressed the Council. The boundary is from Utah Avenue to 100 South, Main street, Vine Street, and Broadway.

Council Member Gochis motioned to approve Resolution 2024-31; A Resolution of the Tooele City Council Renaming Tooele City's Downtown Alliance to Tooele City Historic Main Street Commission. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye," and Chairman Brady, "Aye." The motion passed.

12. Resolution 2024-44 A Resolution of the Tooele City Council Authorizing Payment of a Fee in Lieu of Water Rights Conveyance for U-Haul Moving and Storage

Presented by John Perez, Economic Development Director

Mr. Perez presented a payment of fee in lieu of water rights conveyance for U-Haul moving and storage. They have an estimated capital investment of \$20.8 million, providing two full time positions and four part-time positions. The applicant is requesting 3.8-acre feet.

This item was discussed in the work meeting.

Council Member McCall motioned to approve Resolution 2024-44; A Resolution of the Tooele City Council Authorizing Payment of a Fee in Lieu of Water Rights Conveyance for U-Haul Moving and Storage. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye," and Chairman Brady, "Aye." The motion passed.

13. Resolution 2024-45 A Resolution of the Tooele City Council Accepting for Further Consideration the Annexation Petition of Howard Schmidt

Presented by Andrew Aagard, Community Development Director

Mr. Aagard presented an annexation petition of Howard Schmidt. This is to annex in 61 acres. The petition does not approve the annexation but accept the petition for further discussion and consideration.

This item was discussed in the work meeting.

Council Member Gochis motioned to approve Resolution 2024-45 A Resolution of the Tooele City Council Accepting for Further Consideration the Annexation Petition of Howard Schmidt. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," Council Member McCall, "Aye," and Chairman Brady, "Aye." The motion passed.

14. Condominium Plat Approval Request for Douglas Orthopedics Located at 2321 North 400 East in the GC General Commercial Zone on 2.2 Acres

Presented by Andrew Aagard, Community Development Director

Mr. Aagard presented a condominium plat for the Douglas Orthopedics. It is zoned GC, General Commercial. The applicant would like to subdivide the building into five units. Mr. Douglas will maintain the main suite. The plat does establish the private ownership, parking lots, and landscape.

Council Member Manzione motioned to approve Condominium Plat Approval Request for Douglas Orthopedics Located at 2321 North 400 East in the GC General Commercial Zone on 2.2 Acres. Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

15. Resolution 2024-46 A Resolution of the Tooele City Council Approving and Ratifying an Agreement with J-U-B Engineers for Public Improvement Inspections

Presented by Jamie Grandpre, Public Works Director

Mr. Grandpre presented an agreement to be ratified with J-U-B Engineers for Public Improvement Inspections.

Council Member Hansen motioned to approve Resolution 2024-46 A Resolution of the Tooele City Council Approving and Ratifying an Agreement with J-U-B Engineers for Public Improvement Inspections. Council Member Gochis seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

16. Resolution 2024-50 A Resolution of the Tooele City Council Approving an Agreement with Broken Arrow, Inc., for the 1000 North 100 East Intersection and Roadway Improvements

Presented by Jamie Grandpre, Public Works Director

Mr. Grandpre presented an agreement with Broken Arrow, Inc., for the 1000 North 100 East. This is road widening, storm and drain improvements. The bid is in the amount of \$284,550.07 with a contingency of \$14,000.

Council Member Gochis motioned to approve Resolution 2024-50 A Resolution of the Tooele City Council Approving an Agreement with Broken Arrow, Inc., for the 1000 North 100 East Intersection and Roadway Improvements. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

17. Resolution 2024-49 A Resolution of the Tooele City Council Approving an Agreement with SFT Concrete LLC for the 2024 Tooele Valley Museum Sidewalk Project

Presented by Darwin Cook, Parks and Recreation Director

Mr. Cook presented an agreement with SFT concrete LLC for the installation of the sidewalk at the Tooele Valley Museum Sidewalk Project in the amount of \$35,800. This will better connect all areas of the museum.

Council Member Hansen motioned to approve Resolution 2024-49; A Resolution of the Tooele City Council Approving an Agreement with SFT Concrete LLC for the 2024 Tooele Valley Museum Sidewalk Project. Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

18. Resolution 2024-48 A Resolution of the Tooele City Council Declaring Surplus Certain Technology-Related Equipment and Authorizing the City Purchasing Agent to Dispose of Surplus Personal Property

Presented by Michelle Pitt, City Recorder

Ms. Pitt requested the Council declare surplus a list of technology-related equipment and other goods from the police department. There is an itemized list attached to the resolution which includes old uniforms & coats, iPads, computer towers, laptops, phones, projectors, monitors, cameras and holsters. The items no longer have value to the police department, are not evidence in a criminal prosecution, and are not lost or mislaid property in the possession of the police department. The police department would like to donate the items first city-wide, then to outside agencies, and then dispose of what's left. If approved, the items would be declared surplus and the police department can then start to disperse or dispose of the items.

Council Member McCall motioned to approve Resolution 2024-48; A Resolution of the Tooele City Council Declaring Surplus Certain Technology-Related Equipment and Authorizing the City Purchasing Agent to Dispose of Surplus Personal Property. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

19. Invoices & Purchase Orders

Ms. Pitt presented the following invoices and purchase orders:

Black and McDonald for final building for England Acres Lighting in the amount of \$70,267.66.

Council Member Manzione motioned to approve the invoices and purchase orders. Council Member McCall seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

20. Minutes

There are no changes to the minutes

Council Member McCall motioned to approve the minutes. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” Council Member McCall, “Aye,” and Chairman Brady, “Aye.” The motion passed.

21. Adjourn

Chairman Brady adjourned the meeting at 8:09pm.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ____ day of June, 2024

Justin Brady, City Council Chair

DRAFT